

SAMPLE

UPA RESPONSE W/ REQUEST FOR ORDER, C/V

Rev 1/1/2025

Use these sample forms to help you
complete the blank packet of
forms.

PARTY WITHOUT ATTORNEY OR ATTORNEY NAME: Your name FIRM NAME: STREET ADDRESS: Your address CITY: TELEPHONE NO.: EMAIL ADDRESS: ATTORNEY FOR (name): Self-Represented STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.: SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 201 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Family Justice Center Courthouse	FOR COURT USE ONLY SAMPLE ONLY Do not write on this copy!
PETITIONER: Petitioner's name (person who started the case) RESPONDENT: Respondent's name OTHER PARENT/PARTY:	CASE NUMBER: Your Case Number
REQUEST FOR ORDER ☐ Check all the boxes that apply CY ORDERS ☒ Child Custody ☐ Child Support ☐ Other (specify): ☒ Visitation (Parenting Time) ☐ Property Control ☐ Spousal or Partner Support ☐ Attorney's Fees and Costs	

Note: Read form [FL-300-INFO](#) for information about how to complete this form. To ask to change or end an order that was granted in a Restraining Order After Hearing (form DV-130 or JV-255), read form [FL-300-INFO](#) and form [DV-300-INFO](#).

1. TO (name(s)):

The other party's name (if DCSS is involved in your case, write "DCSS" here too)
- ☐ Petitioner
 ☐ Respondent
 ☐ Other Parent/Party
 ☐ Other (specify):

Check one

HEARING WILL BE HELD AS FOLLOWS:

a. Date:	Time:	Dep.:	Room.:
b. Address of court	Leave this box blank		

3. **WARNING to the person served with the Request for Order:** The court may make the requested orders without you if you do not file a *Responsive Declaration to Request for Order* (form FL-320), serve a copy on the other parties at least nine court days before the hearing (unless the court has ordered a shorter period of time), and appear at the hearing. (See form *FL-320-INFO* for more information.)

COURT ORDER

(FOR COURT USE ONLY)

It is ordered that:

4. ☐ Time ☐ for service ☐ until the hearing is shortened. Service must be on or before (date):

16 court days before the hearing date
5. ☒ A *Responsive Declaration to Request for Order* (form FL-320) must be served on or before (date):

9 court days before the hearing date
6. ☐ The parties must attend an appointment for child custody mediation or child custody recommending conference. (specify date, time, and location):

9 court days before the hearing date
7. ☐ The orders in *Temporary Emergency (Ex Parte) Orders* (form FL-305) apply to this proceeding and must be personally served with all documents filed with this *Request for Order*.
8. ☐ Other (specify):

Date:

Leave blank

PETITIONER:	Petitioner's name (person who started the case)	CASE NUMBER:
RESPONDENT:	Respondent's name	Your Case Number
OTHER PARENT/PARTY:		

REQUEST FOR ORDER

Note: Place a mark **X** in front of the box that applies to your case or to your request. If you need more space, mark the box for "Attachment." For example, mark "Attachment 2a" to indicate that the list of children's names and birth dates continues on a paper attached to this form. Then, on a sheet of paper, list each attachment number followed by your request. At the top of the paper, write your name, case number, and "FL-300" as a title. (You may use *Attached Declaration* ([form MC-031](#)) for this purpose.)

1. ☐ **RESTRAINING ORDER INFORMATION**
 One or more domestic violence restraining/protective orders are now in effect between (specify):
☐ If there is a restraining order in place between you and the other party, complete this section and attach a copy, if you have one. (specify one.)
 The
 a.
 b. ☐ Family: County/state (specify): Case No. (if known):
 c. ☐ Juvenile: County/state (specify): Case No. (if known):
 d. ☐ Other: Check these boxes, if you are asking for Custody and Parenting Time orders. (if known):

2. ☒ **CHILD CUSTODY**
☒ **VISITATION (PARENTING TIME)**
☐ I request temporary emergency orders

a. I request that the court make orders about the following children (specify):

Child's Name	Date of Birth	☒ Legal Custody to (person who decides: health, education, etc):	☒ Physical Custody to (person with whom child lives):
Child #1's name and date of birth		See attached FL-311	
Child #2's name and date of birth			
Child #3's name and date of birth			

b. ☒ The orders I request for ☒ child custody ☒ visitation (parenting time) are:
 (1) ☒ Specified in the attached forms:

☐ Form FL-305	☒ Form FL-311	☐ Form FL-312	☐ Form FL-341(C)
☐ Form FL-341(D)	☐ Form FL-341(E)	☐ Other (specify):	

 (2) ☐ As follows (specify):

☐ [Attachment 2a.](#)
☐ [Attachment 2b.](#)

c. The orders that I request are in the best interest of the children because (specify):

Explain why the orders you are requesting are good for your child(ren).

☐ [Attachment 2c.](#)

PETITIONER:	Petitioner's name (person who started the case)	CASE NO. Your Case Number
RESPONDENT:	Respondent's name	
OTHER PARENT/PARTY:		

2. d. ☐ This is a change from the current order for ☐ child custody, ☐ visitation (parenting time), ☐ child support ordered (specify):

Complete this section if you are asking to change an order that was previously made.

(2) ☐ The visitation (parenting time) order was filed on (date): . The court ordered (specify):

3. ☒ CHILD SUPPORT (Note: An earnings assignment is required for child support. You must also complete form FL-150. form [FL-195](#)) ☐ [Attachment 2d.](#)

a. I request that the court order child support as follows:

☐ Child's name and age
☒ I request support for each child based on the child support guideline. (if not by guideline) Monthly amount (\$) requested

Child #1's name and age
 Child #2's name and age
 Child #3's name and age

☐ [Attachment 3a.](#)

b.

Complete this section if you are asking to change an order the was previously made.

c. I have completed and filed with this Request for Order a current *Income and Expense Declaration* (form [FL-150](#)) or I filed a current *Financial Statement (Simplified)* (form [FL-155](#)) because I meet the requirements to file form FL-155.

d. The court should make or change the support orders because (specify): ☐ [Attachment 3d.](#)

Explain why the court should grant your request for child support.

4.

LEAVE BLANK

PETITIONER:	Petitioner's name (person who started the case)		CASE NO.	Your Case Number
RESPONDENT:	Respondent's name			
OTHER PARENT/PARTY:				

5. LEAVE BLANK

6. ☐ ATTORNEY'S FEES AND COSTS
 I request attorney's fees and costs, which total (specify amount): \$ _____ . I filed the following to support my request:

- a. A current *Income and Expense Declaration* (form [FL-150](#)).
- b. A *Request for Attorney's Fees and Costs Attachment* (form [FL-319](#)) or a declaration that addresses the factors covered in that form.
- c. A *Supporting Declaration for Attorney's Fees and Costs Attachment* (form [FL-158](#)) or a declaration that addresses the factors covered in that form.

7. ☐ OTHER ORDERS REQUESTED (specify): _____ ☐ [Attachment 7.](#)

8. ☐ TIME FOR SERVICE / TIME UNTIL HEARING I urgently need:

- a. ☐ To serve the *Request for Order* no less than (number): _____ court days before the hearing.
- b. ☐ The hearing date and service of the the *Request for Order* to be sooner.
- c. I need the order because (specify): _____ ☐ [Attachment 8.](#)

9. ☒ FACTS TO SUPPORT the orders I request are listed below. The facts that I write in support and attach to this request cannot be longer than 10 pages, unless the court gives me permission. ☒ [Attachment 9.](#)

I declare under penalty of perjury under the laws of the State of California that the information provided in this form and all attachments is true

Date: Today's date Print your name Sign your name

(TYPE OR PRINT NAME) (SIGNATURE OF APPLICANT)



Requests for Accommodations

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the proceeding. Contact the clerk's office or go to www.courts.ca.gov/forms for *Request for Accommodations by Persons With Disabilities and Response* (form [MC-410](#)). (Civ. Code, § 54.8.)

PETITIONER: Petitioner's name (person who started this case) RESPONDENT: Respondent's name OTHER PARENT/PARTY:	CASE NUMBER: Your court case number
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CHILD CUSTODY AND VISITATION (PARENTING TIME) APPLICATION ATTACHMENT

—This is not a court order—

TO ☐ Petition ☐ Response ☒ Request for Order ☐ Responsive Declaration to Request for Order
☐ Other (specify):

1. a. ☒ **Custody.** Custody of the minor children of the parties is requested as follows: ☐ [Attachment 1a.](#)

<u>Child's Name</u>	<u>Date of Birth</u>	<u>Legal Custody to</u> <i>(person who decides about the child's health, education, and welfare)</i>	<u>Physical Custody to</u> <i>(person the child regularly lives with)</i>
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List all of the minor children you have with the other party (oldest to youngest):
 Child #1's name and date of birth
 Child #2's name and date of birth
 Child #3's name and date of birth

Who should have legal custody and who should have physical custody? You have three choices: your name, the other parent's name or joint

b. ☐ **Custody with allegations of a history of abuse or substance abuse**

(1) Complete this section if there is a history of abuse as described in 1.b.(1) or if there is a history of substance abuse as described in 1.b.(2). to have
 _____ parent spouse, or the

(2) ☐ Petitioner ☐ Respondent ☐ Other parent/party is (or are) alleged to have the habitual or continual illegal use of controlled substances, or the habitual or continual abuse of alcohol, or the habitual or continual abuse of prescribed controlled substances.

(3) ☐ I ask that the court NOT order sole or joint custody of the minor child to the person(s) alleged to have a history of abuse or substance abuse.

(4) ☐ Even though there are allegations, I ask that the court make the child custody orders in item 1a.
(Write the reasons why you think it would be good for the children that the person(s) be granted custody, even though there are allegations against them of a history of abuse or substance abuse.)

☐ Below: ☐ [Attachment 1b.](#) ☐ Other (specify):

2. ☒ **Visitation (Parenting Time).**

Note: Un

a. Complete this section with the parenting schedule you are requesting for the parent that does not have the child most of the time. ases

b. ☐ See the attached _____-page document dated (specify date):

c. ☐ The parties will go to child custody mediation or child custody recommending counseling at (specify date, time, and location)

Check here if you want the court to order you and the other party to go to mediation to work out a parenting plan.

d. ☐ No visitation (parenting time).

(1) Weekends starting (date):

Complete this section to request weekend parenting time.

(b) ☐ The ☐ petitioner ☐ respondent ☐ other parent/party will have the fifth weekend in ☐ odd ☐ even numbered months.

(2) **Alternate weekends starting (date):**

from _____ at _____ a.m. p.m./ if applicable, specify: start of school
(day of week) (time) after school

to _____ at _____ a.m. p.m./ if applicable, specify: start of school
(day of week) (time) after school

(3) Weekdays starting (date):

Complete this section to request weekday parenting time.	Specify:	☐ start of school
	☐ after school	

(4) ☐ Other visitation (parenting time) days and restrictions are: ☐ [listed in Attachment 2e\(4\)](#)
☐ as follows:

3. ☐ Visitation (parenting time) with allegations of a history of abuse, substance abuse, or other parenting concerns

a. ☐ Super

(1) I w **Complete this section to ask for supervised parenting time.**); have supervised visitation

(a) ☐ Domestic violence, child abuse, or neglect.

(b) ☐ Substance abuse: the habitual or continual illegal use of controlled substances, or the habitual or continual abuse of alcohol, or the habitual or continual abuse of prescribed controlled substances.

(c) ☐ Other parenting concerns (*specify below*):

(2) The reasons why the court should make the orders are (specify):

(Write the reasons why you think unsupervised visitation (parenting time) would be bad for the children.)

☐ Below ☐ [in Attachment 3a\(2\)](#) ☐ Other (specify):

PETITIONER: Petitioner's name (person who started this case) RESPONDENT: Respondent's name OTHER PARENT/PARTY:	CASE NUMBER: Your court case number
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(3) I ask for the following orders about the supervised visitation provider:

(a) Visitation (parenting time) be monitored by (name, if known):

- (i) ☐ The person or agency is a professional provider. A professional provider must meet the requirements listed in *Declaration of Supervised Visitation Provider (Professional)* (form FL-324(P)) and sign the declaration.
- (ii) ☐ The person is a nonprofessional provider. That person must meet the requirements listed in *Declaration of Supervised Visitation Provider (Nonprofessional)* (form FL-324(NP)) and sign a declaration.
- (iii) The provider's phone number is (specify):

(b) Any costs of supervision be paid as follows: petitioner: _____ percent; respondent: _____ percent.
 other parent/party: _____ percent.

b. ☐ **Unsupervised visitation (parenting time)**

(Complete this section if you completed item 1.b. AND are asking for the visitation to be unsupervised. You must explain why this is in the child's best interests despite the allegations of abuse or substance abuse.)

- (1) ☐ Petitioner ☐ Respondent ☐ Other parent/party is (or are) alleged to have the habitual or continual illegal use of controlled substances, or the habitual or continual abuse of alcohol, or the habitual or continual abuse of prescribed controlled substances.
- (3) Even though there are allegations of a history of abuse or substance abuse, I request that the court order unsupervised visitation to (specify): ☐ Petitioner ☐ Respondent ☐ Other parent/party
- (4) The reasons why the court should make the orders are (specify):
 (Write the reasons why you think it would be good for the children that the person(s) be granted unsupervised visitation (parenting time) even though there are allegations against them of a history of abuse or substance abuse.)
☐ Below: ☐ in Attachment 3b. ☐ Other (specify):

(5) The orders for visitation (parenting time) that you request must be specific as to time, day, place, and manner of transfer of the child, as Family Code section 6323(c) requires.

4. ☐ **Transportation for visitation (parenting time) and place of exchange**

Note: In cases of domestic violence, the court must have enough information to make orders that are specific as to the time, place, and manner of transfer of the child, as Family Code section 6323(c) requires.

a. ☐ **Complete this section to indicate how the child will be transported for the parenting time.**

- b. ☐ Transportation to begin the visits will be provided by (name):
- c. ☐ Transportation from the visits will be provided by (name):
- d. ☐ The exchange point at the beginning of the visit will be (address):
- e. ☐ The exchange point at the end of the visit will be (address):
- f. ☐ During the exchanges, the party driving the children will wait in the car and the other party will wait in the home (or exchange location) while the children go between the car and the home (or exchange location).
- g. ☐ Other (specify):

PETITIONER: Petitioner's name (person who started this case) RESPONDENT: Respondent's name OTHER PARENT/PARTY:	CASE NUMBER: Your court case number
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5. ☐ **Travel with children** The ☐ Petitioner ☐ Respondent ☐ Other parent/party following places:

Complete this section if you are asking to restrict travel with the minor child(ren).

c. ☐ other places (*specify*):

6. ☐ **Child abduction prevention.** There is a risk that one of the parties will take the children out of California without the other
If there is a risk of child abduction, you will check the box and complete form FL-312.

7. ☐ **Children's holiday schedule.** I request the holiday and vacation schedule set out ☐ below ☐ [on form FL-341\(C\)](#)

Complete this section if you are asking for specific parenting time orders during the holidays or for vacations. You may write in your request here or complete form FL-341(C).

8. ☐ **Additional custody provisions.** I request the additional orders for custody set out ☐ below ☐ [on form FL-341\(D\)](#)

Complete this section if you are asking for additional orders regarding custody. You may write in your request here or complete form FL-341(D).

9. ☐ **Joint legal custody provisions.** I request joint legal custody and want the additional orders set out ☐ below ☐ [on form FL-341\(E\)](#)

Complete this section if you are asking for additional orders regarding joint legal custody. You may write in your request here or complete form FL-341(E).

10. ☐ **Other.** I request the following additional orders (*specify*):

Complete this section if you are asking for other orders about the minor child(ren) that are not addressed anywhere else on this form.

SHORT TITLE:

Petitioner's Last Name v. Respondent's Last Name

CASE NUMBER:

Your Court Case Number

ATTACHMENT (Number) : 10

Page _____ of _____

(This Attachment may be used with any Judicial Council form.)

(Add pages as required)

Explain why the orders you are requesting are in the best interest of the child(ren).

For example, if you want the court to give you physical custody, you need to explain why the child (ren) is better off living with you instead of the other parent.

If you are asking the court to order parenting time (visitation) for either you or the other parent. Explain why the schedule you are requesting is in the best interest of the child. If you are asking the court to stop the other parent's parenting time, explain specific reasons why.

(If the item that this Attachment concerns is made under penalty of perjury, all statements in this Attachment are made under penalty of perjury.)

Page 1 of 1

PARTY WITHOUT ATTORNEY OR ATTORNEY NAME: Your Name FIRM NAME: STREET ADDRESS: Your Address CITY: TELEPHONE NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Self-Represented	STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.:	FOR COURT USE ONLY SAMPLE ONLY Do not write on this copy!
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 201 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Family Justice Center Courthouse		CASE NUMBER: Your Court Case Number
PETITIONER: Other Party's Name RESPONDENT: Your Name		
RESPONSE TO PETITION TO DETERMINE PARENTAL RELATIONSHIP		

1. The petitioner
 - a. ☐ is a parent of the children in item 2.
 - b. ☐ is not a parent of the children in item 2.
 - c. ☐ is the child or the child's personal representative (*specify court and date of appointment*):
 - d. ☐ Other (*specify*):
2. The children are

a. Child's name	Birthdate	Age
Child #1's Name	Date of Birth	M/F
Child #2's Name	Date of Birth	M/F
Child #3's Name	Date of Birth	M/F

 - b. ☐ is a child who is not yet born
3. The respondent
 - a. ☐ lives in the state of California.
 - b. ☐ was in California when the children listed
 - c. ☐ does not live in the state of California.
 - d. ☐ was not in California when the children listed in item 2 were conceived.
 - e. ☐ Other (*specify*):
4. The children
 - a. ☐ live/are found in this county.
 - b. ☐ are children of a parent who is deceased, and proceedings for administration of the estate have been or could be started in this county.
5. The respondent is
 - a. ☐ the parent of the children listed in item 2 above.
 - b. ☐ not certain if the respondent is the parent of the children listed in item 2 above.
 - c. ☐ not the parent of the children listed in item 2 above.
 - d. ☐ Other (*specify*):
6. Additional statements
 - a. ☐ Parent has provided a declaration of parentage or paternity. (*Attach a copy if available.*)
 - b. ☐ Parent is receiving ☐ governmental child support ☐ Other (*specify*):
 - c. ☐ Public assistance is being provided to the children.
7. A completed *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105) is attached.

PETITIONER: Other Party's Name	CASE NUMBER: Your Court Case Number
RESPONDENT: Your Name	

The respondent asks that the court make the determinations in

Check the boxes below that apply.

8. PARENT-CHILD RELATIONSHIP (*check all that apply*):

- a. ☐ Respondent ☐ Petitioner is the parent of the children listed in item 2.
- b. ☐ Respondent ☐ Petitioner is not the parent of the children listed in item 2.
- c. ☐ Respondent requests genetic testing to determine whether the ☐ Petitioner ☐ Respondent is the parent of the children listed in item 2.

9. CHILD CUSTODY AND VISITATION (PARENTING TIME)

Petitioner Respondent Joint Other

- a. Legal custody of child ☐ Petitioner ☐ Respondent ☐ Joint ☐ Other
- b. Physical custody of child ☐ Petitioner ☐ Respondent ☐ Joint ☐ Other
- c. Child visitation (parenting time) ☐ Petitioner ☐ Respondent ☐ Joint ☐ Other

Complete this section with the orders you are requesting for Custody and Visitation, they should match form FL-311.

As requested in ☒ form FL-311 ☐ form FL-312 ☐ form FL-341(C) ☐ form FL-341(D) ☐ form FL-341(E) ☐ Attachment 6c(1)

- d. The facts in support of the requested custody and visitation (parenting time) orders are (*specify*):
- ☐ Contained in the attached declaration.

10. REASONABLE EXPENSES OF PREGNANCY AND BIRTH:

Reasonable expenses of pregnancy and birth to be paid by as follows:

Reasonable expenses of pregnancy and birth to be paid by as follows:	Petitioner ☐	Respondent ☐	Joint ☐
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11. FEES AND COSTS OF LITIGATION

a. Attorney fees to be paid by	Petitioner ☐	Respondent ☐	Joint ☐
b. Expert fees, guardian ad litem fees, and other costs of the action or pretrial proceedings to be paid by	☐	☐	☐

12. NAME CHANGE

☐ Children's names be changed, according to Family Code section 7638, as follows (*specify old and new names*):

If you are requesting to change the child(ren)'s name(s), complete this section with the current name(s) and the new name(s).

13. OTHER ORDERS REQUESTED (*specify*):

14. CHILD SUPPORT

The court may make orders for support of the children and issue an earnings assignment without further notice to either party.

I have read the restraining order on the back of the *Summons* (FL-210) and I understand it applies to me.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: **Today's Date**

Print Your Name

(TYPE OR PRINT NAME)

Sign Your Name

(SIGNATURE OF RESPONDENT)

NOTICE: If you have a child from this relationship, the court is required to order child support based upon the income of both parents. Support normally continues until the child is 18. You should supply the court with information about your finances. Otherwise, the child support order will be based upon information supplied by the other parent. Any party required to pay child support must pay interest on overdue amounts at the "legal" rate, which is currently 10 percent.

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: Your name FIRM NAME: STREET ADDRESS: Your address CITY: TELEPHONE NO.: EMAIL ADDRESS: ATTORNEY FOR (name): Self-Represented	STATE BAR NUMBER: STATE: ZIP CODE: FAX NO.:	FOR COURT USE ONLY SAMPLE ONLY Do not write on this copy!
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 201 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Family Justice Center Courthouse		
<i>(This section applies to cases other than probate guardianships.)</i> PETITIONER: Petitioner's name RESPONDENT: Respondent's name OTHER PARTY: CHILD'S NAME: Leave blank GUARDIAN: Minor		CASE NUMBER: Your Court Case #
DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA)		

1. I am (check one): ☒ a party to

of children you have WITH the other party

 representative of the

representative of the

 terminate custody of a child.
2. There are (specify number):

of children

 minor children who are subject to this proceeding, as follows (list oldest child first):

Full Name	Date of birth	Place of birth (city and state)
a. Starting with the oldest child, list each of the children you have with the other party. If you need more space, check the box below and attach an additional page (you may use MC-020).		

- ☐ Check this box if you have more than one child with the other party OR all of the children have lived at the same address(es) together for the past 5 years. If the children have lived at different addresses from each other during the past 5 years, you will check box 3b and attach form FL-105(A) to list each child's address information. (Provide the address information for each child.)
3. a. ☐ Check here if you only have one child with the other party OR all of the children have lived at the same address(es) together for the past 5 years. If the children have lived at different addresses from each other during the past 5 years, you will check box 3b and attach form FL-105(A) to list each child's address information. (Provide the address information for each child.)

Dates of residence (Month/Year)		Residence (City, State)	Person child lived with and complete current address	Relationship
From: 1/2025	To: present	San Jose, CA ☐ Confidential (list state only)	John Smith 123 Main St., SJ, CA ☐ Confidential (list state only)	Father
From: 1/2020	To: 1/2025	San Jose, CA	Jane Doe 456 Main St., SJ, CA	Mother
From:	To:			
From:	To:			
From: Check here if you need space for more addresses.				

- b. ☐ Check here if the children had different address information, then complete the above for the oldest child and use FL-105(A) for each additional child. (Attach form FL-105(A) for each additional child.)

CASE NAME:

Petitioner's last name v. Respondent's last name

CAS

Your Court Case #

4. Do you have information about, or have you participated as a party or as a witness or in some other capacity in, another court case or custody or visitation proceeding, in California or elsewhere, concerning a child subject to this proceeding?

☐ Yes ☐ No (If yes, attach a copy of the orders if you have one and provide the following information):

Proceeding	Case number	Court (name, state or tribe, location)	Court order or judgment (date)	Name of each child	Your connection to the case	Case status
a. ☐ Family						
b. ☐ Probate Guardianship						
c. ☐ Other						

If you know about any other court cases involving the child(ren) in this case check "yes" above and complete this section.

Proceeding	Case Number	Court (name, state or tribe, location)
d. ☐ Juvenile		
e. ☐ Adoption		

5. ☐ One or more domestic violence restraining/protective orders are now in effect. (Attach a copy of the orders if you have one and provide the following information):

Court	County	State or Tribe	Case Number (if known)	Orders expire (date)
a. ☐ Criminal				
b. ☐ Family				
c. ☐ Juvenile				
d. ☐ Other				

If there are any restraining orders in place, check the box next to the type of court that made the orders and fill in the case information here.

6. Do you know of any person who is not a party to this proceeding who has physical custody of or claims to have rights to custody of or visitation with any child in this case? ☐ Yes ☐ No (If yes, provide the following information):

a. Name and address **If you think you should fill out this area, check with staff first.** person:

☐ Has physical custody	☐ Has physical custody	☐ Has physical custody
☐ Claims custody rights	☐ Claims custody rights	☐ Claims custody rights
☐ Claims visitation rights	☐ Claims visitation rights	☐ Claims visitation rights
Name of each child:	Name of each child:	

Check here and write the # of pages attached, if you used any attachments

7. ☐ Number of pages attached: _____

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: Today's date

Print your name

(NAME OF DECLARANT)

Sign your name

(SIGNATURE OF DECLARANT)

NOTICE TO DECLARANT: You have a continuing duty to inform this court if you obtain any information about a custody proceeding in a California court or any other court concerning a child subject to this proceeding.

ATTORNEY OR PARTY WITHOUT ATTORNEY OR GOVERNMENTAL AGENCY (under Family Code, §§ 17400, 17406)
(Name, State Bar number, and address):

FOR COURT USE ONLY

Your name
Your address

TELEPHONE NO.:

FAX NO.:

ATTORNEY FOR (Name): Self-Represented

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara

STREET ADDRESS: 201 N. First Street, San Jose, CA 95113

MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113

CITY AND ZIP CODE:

BRANCH NAME:

PETITIONER/PLAINTIFF: Petitioner's name (person who started the case)

RESPONDENT/DEFENDANT: Respondent's name

OTHER PARENT/PARTY:

CASE NUMBER:

Your Case Number

(If applicable, provide):

HEARING DATE: Your hearing date,
HEARING TIME: time and dept.

DEPT.:

PROOF OF PERSONAL SERVICE

This form will be completed by your server. (The server is the person who handed a filed copy of the forms listed in item 3 to the person listed in item 4. Note: The server must be an adult who is not part of the case.)

2. Person served (name):

The other parent's name

3. I served copies of the following:

FILED COPIES OF: Request for Order, Child Custody and Visitation Application Attachment,
blank Responsive Declaration to Request for Order, ADR Options

☒ Completed and blank Financial Statement (Simplified)

☐ Completed and blank Income and Expense Declaration

Response to Establish Parental Relationship; UCCJEA

4. By personally delivering copies to the person served, as follows:

a. Date: Date papers were served to the other party

b. Time: Time papers were served to the other party

c. Address:

Address where a filed copy of your forms were served
(handed) to the other party

5. I am

a. ☒ not a registered California process server.

b. ☐ a registered California process server.

c. ☐ an employee or independent contractor of a
registered California process server.

d. ☐ exempt from registration under Business & Profession
Code section 22350(b).

e. ☐ a California sheriff or marshal.

6. My name, address, and telephone number, and, if applicable, county of registration and number (specify):

Server's name, address and telephone number

7. ☒ I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

8. ☐ I am a California sheriff or marshal and I certify that the foregoing is true and correct.

Date: Date server signs this form

Server will print his/her name here

(TYPE OR PRINT NAME OF PERSON WHO SERVED THE PAPERS)

Server will sign his/her name here

(SIGNATURE OF PERSON WHO SERVED THE PAPERS)