

How to Change Your Name (Adult)

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| <p>Step 1</p> | <p>Complete the following forms in blue or black ink:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> CM-010 Civil Case Cover Sheet <input checked="" type="checkbox"/> NC-100 Petition for Change of Name <input checked="" type="checkbox"/> NC-110 Attachment to Petition for Change of Name <input checked="" type="checkbox"/> NC-120 Order to Show Cause for Change of Name <input checked="" type="checkbox"/> NC-130 Decree Changing Name <input checked="" type="checkbox"/> CLETS Background Information Form (Local form – in packet) |
| <p>Step 2</p> | <p>Copies: Make 2 copies, in addition to the original.</p> |
| <p>Step 3</p> <p>There is a filing fee, unless the fee is waived.</p> | <p>File in the Probate Clerk’s Office (room 107) at the courthouse located at: 191 North First Street, San Jose, CA 95113</p> <p>The Clerk’s Office opens at 8:30am Monday-Friday, closing times are subject to change, visit www.scscourt.org or call 408-882-2100 for current office hours.</p> <p>Bring (1) your forms (originals and all copies), (2) a self-addressed stamped envelope, and (3) a check for the filing fee and for each certified copy of the decree that you want or, if you cannot afford the fees, an application for fee waiver to the Clerk’s Office. You will be given a court date about 8 weeks out. <i>Note: There is a fee for each certified copy requested.</i></p> <p><input type="checkbox"/> If you are not asking for a fee waiver, you will pay the filing fee and get copies back with a file-stamp.</p> <p><input type="checkbox"/> If you are asking for a fee waiver, there is a 24 to 48 hour hold on the papers. During that time, the Judge will determine if the filing fee will be waived. The clerk will tell you when to come back to pick up your forms.</p> |
| <p>Step 4</p> <p>There is a fee to publish. The Court can’t waive this fee.</p> | <p>Publish the Order to Show Cause:</p> <p>Government Code section 6064 says that the <i>Order to Show Cause</i> must be published in a local newspaper of general circulation once a week for at least four consecutive weeks <u>before</u> the hearing date. A list of newspapers is attached. Take your “file-endorsed” copy of the Order to Show Cause to the newspaper you choose so they can begin publication. (The newspaper is responsible for filing a <i>Proof of Publication</i> with the Court.)</p> |
| <p>Step 5</p> | <p>Go to Your Court Date/Get your Name Change:</p> <p>You do not need to attend the hearing if all of the required documents have been turned into the court, UNLESS an objection is filed. However, you will need to include a self-addressed stamped envelope for your “endorsed-filed” copies.</p> <p>If you do have a Court hearing you will go to have the Judge sign the <i>Decree Changing Name (form NC-130)</i>. After the hearing, take your signed Decree to the Civil Dept. for filing. You may purchase certified copies of your signed decree for additional cost.</p> |

Please turn over for important information 

WHAT DO I DO AFTER I GET MY NAME CHANGE DECREE?

You may want to amend your birth record with your new name. To do this, contact the Office of Vital Records if you were born in California. You can get more information at <http://www.cdph.ca.gov>.

If you weren't born in California, check with the Office of Vital Records in the State where you were born.

HOW CAN I GET HELP?

Here are some ways to get help:

- Go to <http://www.calbar.ca.gov/Public>, then click on "Lawyer Referral services" to hire or consult with a private attorney.
- For free legal advice and information, see our "Do-It-Yourself Resources" flyer. Go to www.scscourt.org, click on "Self-Help" then "Self-Help Flyers".
- The Self Help Center/Family Law Facilitator – See our information flyer:
 - Contact us: Go to www.scscourt.org then click "**Contact the Self Help Center**". Walk-in assistance is limited to emergencies so contact us remotely first.
 - Obtain Forms: Go to www.scscourt.org then click "**Complete Forms at Home**".
 - Form Review: Email your forms as a PDF file to SHCDocReview@scscourt.org.
 - Note: We **cannot** help people who have attorneys.

Superior Court, County of Santa Clara
Self Help Center/Family Law Facilitator's Office
201 N. First Street, San Jose, CA 95113
408-882-2926

LISTING OF NEWSPAPERS OF GENERAL CIRCULATION

The following list is not intended to be an exclusive listing of newspapers of general circulation.

| <u>NEWSPAPER</u> | <u>PHONE NO.</u> | <u>FAX NO.</u> | <u>PUBLISHES</u> | <u>Pick-Up</u> |
|---|---|-----------------------|-------------------------|-----------------------|
| CUPERTINO COURIER Cupertino | 408-920-5332 Deadline: Monday at 12:00 noon E-mail: culegals@bayareanewsgroup.com | N/A | Friday | No |
| DAILY POST Palo Alto | 650-328-7700 Deadline: Two days prior E-mail: ads@padailypost.com | 650-328-7710 | Mon-Sat. | No |
| EL OBSERVADOR San Jose | 408-938-1700 Deadline: Wednesday at 5pm E-mail: Frontdesk@el-observador.com | 408-938-1705 | Friday | No |
| GILROY DISPATCH Gilroy San Martin | 408-709-3952 Deadline: Friday at noon for following Friday E-mail: legals@newsvmedia.com | N/A | Friday | No |
| LOS ALTOS TOWN CRIER Los Altos Los Altos Hills | 650-948-9000 Deadline: Thursday at noon (unless holiday Friday or Monday) E-mail: legals@latc.com | 650-948-9213 | Wednesday | No |
| LOS GATOS WEEKLY TIMES Los Gatos Monte Sereno | 408-920-5332 Deadline: Monday at 12:00 noon E-mail: llegal@bayareanewsgroup.com | N/A | Friday | No |
| METRO NEWS San Jose | (408) 298-8000 Deadline: Friday at 5:00 pm E-mail: dmiller@metronews.com | (408) 371-3521 | Wednesday | No |
| MILPITAS POST Milpitas | 510-403-4483 Deadline: Monday at 10:00 a.m. E-mail: mplegals@bayareanewsgroup.com | N/A | Friday | No |
| MORGAN HILL TIMES Morgan Hill San Martin Coyote | 408-709-3952 Deadline: Friday at noon for following Friday. E-mail: legals@newsvmedia.com | N/A | Friday | No |
| PALO ALTO WEEKLY Palo Alto | 650-223-6578 Deadline: Tues. at 12:00 noon E-mail: asantillan@pawekly.com | 650-223-7578 | Friday | No |
| SAN JOSÉ MERCURY NEWS Santa Clara County | 408-920-5332 Deadline: 3 p.m. 3 business days prior to publication E-mail: legals@bayareanewsgroup.com | 408-920-5395 | Mon - Sat | No |
| SAN JOSE POST-RECORD Santa Clara County | 408-287-4866 Deadline: 2 days prior E-mail: post_record@dailyjournal.com | 408-287-4866 | Mon - Fri | Yes |

| <u>NEWSPAPER</u> | <u>PHONE NO.</u> | <u>FAX NO.</u> | <u>PUBLISHES</u> | <u>Pick-Up</u> |
|---|---|-----------------------|-------------------------|-----------------------|
| SANTA CLARA WEEKLY Santa Clara County | 408-243-2000 Deadline: Thursday at 12 noon E-mail: notices@svvoice.com | 408-243-1408 | Wednesday | No |
| SARATOGA NEWS Saratoga | 408-920-5332 Deadline: Monday at 12:00 noon E-mail: salegals@bayareanewsgroup.com | N/A | Friday | No |
| SUNNYVALE SUN Sunnyvale | 408-920-5332 Deadline: Monday at 12:00 noon E-mail: svlegals@bayareanewsgroup.com | N/A | Friday | No |
| PUNJABI NEWS USA Milpitas | 408-221-5732 408-931-5200 Deadline: Tuesday at 4:00 pm Language: Punjabi E-mail: info@punjabnewsusa.com | 408-547-0522 | Wednesday | No |

BLANKS

Name Change
(Adult)

Please complete the following forms in blue ink (if possible).

Use the **SAMPLE** to fill this packet out. It will explain what you need to fill out.

| | | | | |
|--|---|--|--|--------------------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS: _____ ATTORNEY FOR (Name): Self-Represented | FOR COURT USE ONLY | | | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division | | | | |
| CASE NAME: Name Change of: | | | | |
| <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%; padding: 5px;"> CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited (Amount demanded exceeds \$25,000) </td> <td style="width:33%; padding: 5px;"> <input type="checkbox"/> Limited (Amount demanded is \$25,000 or less) </td> <td style="width:33%; padding: 5px;"> Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402) </td> </tr> </table> | CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited (Amount demanded exceeds \$25,000) | <input type="checkbox"/> Limited (Amount demanded is \$25,000 or less) | Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402) | CASE NUMBER: JUDGE: DEPT.: |
| CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited (Amount demanded exceeds \$25,000) | <input type="checkbox"/> Limited (Amount demanded is \$25,000 or less) | Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402) | | |

Items 1–6 below must be completed (see instructions on page 2).

1. Check **one** box below for the case type that best describes this case:

| | | |
|--|--|---|
| Auto Tort <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort <input type="checkbox"/> Asbestos (04) <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PI/PD/WD (23) Non-PI/PD/WD (Other) Tort <input type="checkbox"/> Business tort/unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) Employment <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15) | Contract <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) Real Property <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) Unlawful Detainer <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) Judicial Review <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re: arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39) | Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.403) <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) Enforcement of Judgment <input type="checkbox"/> Enforcement of judgment (20) Miscellaneous Civil Complaint <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (<i>not specified above</i>) (42) Miscellaneous Civil Petition <input type="checkbox"/> Partnership and corporate governance (21) <input checked="" type="checkbox"/> Other petition (<i>not specified above</i>) (43) |
|--|--|---|

2. This case is is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

| | |
|--|--|
| a. <input type="checkbox"/> Large number of separately represented parties | d. <input type="checkbox"/> Large number of witnesses |
| b. <input type="checkbox"/> Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve | e. <input type="checkbox"/> Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court |
| c. <input type="checkbox"/> Substantial amount of documentary evidence | f. <input type="checkbox"/> Substantial postjudgment judicial supervision |

3. Remedies sought (*check all that apply*): a. monetary b. nonmonetary; declaratory or injunctive relief c. punitive

4. Number of causes of action (*specify*): _____

5. This case is is not a class action suit.

6. If there are any known related cases, file and serve a notice of related case. (*You may use form CM-015.*)

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

To Plaintiffs and Others Filing First Papers. If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

To Parties in Rule 3.740 Collections Cases. A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

To Parties in Complex Cases. In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

CASE TYPES AND EXAMPLES

Auto Tort

Auto (22)—Personal Injury/Property Damage/Wrongful Death
Uninsured Motorist (46) (*if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto*)

Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort

Asbestos (04)
Asbestos Property Damage
Asbestos Personal Injury/Wrongful Death
Product Liability (*not asbestos or toxic/environmental*) (24)
Medical Malpractice (45)
Medical Malpractice—Physicians & Surgeons
Other Professional Health Care Malpractice
Other PI/PD/WD (23)
Premises Liability (e.g., slip and fall)
Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)
Intentional Infliction of Emotional Distress
Negligent Infliction of Emotional Distress
Other PI/PD/WD

Non-PI/PD/WD (Other) Tort

Business Tort/Unfair Business Practice (07)
Civil Rights (e.g., discrimination, false arrest) (*not civil harassment*) (08)
Defamation (e.g., slander, libel) (13)
Fraud (16)
Intellectual Property (19)
Professional Negligence (25)
Legal Malpractice
Other Professional Malpractice (*not medical or legal*)
Other Non-PI/PD/WD Tort (35)

Employment

Wrongful Termination (36)
Other Employment (15)

Contract

Breach of Contract/Warranty (06)
Breach of Rental/Lease
Contract (*not unlawful detainer or wrongful eviction*)
Contract/Warranty Breach—Seller Plaintiff (*not fraud or negligence*)
Negligent Breach of Contract/Warranty
Other Breach of Contract/Warranty
Collections (e.g., money owed, open book accounts) (09)
Collection Case—Seller Plaintiff
Other Promissory Note/Collections Case
Insurance Coverage (*not provisionally complex*) (18)
Auto Subrogation
Other Coverage
Other Contract (37)
Contractual Fraud
Other Contract Dispute

Real Property

Eminent Domain/Inverse Condemnation (14)
Wrongful Eviction (33)
Other Real Property (e.g., quiet title) (26)
Writ of Possession of Real Property
Mortgage Foreclosure
Quiet Title
Other Real Property (*not eminent domain, landlord/tenant, or foreclosure*)

Unlawful Detainer

Commercial (31)
Residential (32)
Drugs (38) (*if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential*)

Judicial Review

Asset Forfeiture (05)
Petition Re: Arbitration Award (11)
Writ of Mandate (02)
Writ—Administrative Mandamus
Writ—Mandamus on Limited Court Case Matter
Writ—Other Limited Court Case Review
Other Judicial Review (39)
Review of Health Officer Order
Notice of Appeal—Labor Commissioner Appeals

Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)

Antitrust/Trade Regulation (03)
Construction Defect (10)
Claims Involving Mass Tort (40)
Securities Litigation (28)
Environmental/Toxic Tort (30)
Insurance Coverage Claims (*arising from provisionally complex case type listed above*) (41)

Enforcement of Judgment

Enforcement of Judgment (20)
Abstract of Judgment (Out of County)
Confession of Judgment (*non-domestic relations*)
Sister State Judgment
Administrative Agency Award (*not unpaid taxes*)
Petition/Certification of Entry of Judgment on Unpaid Taxes
Other Enforcement of Judgment Case

Miscellaneous Civil Complaint

RICO (27)
Other Complaint (*not specified above*) (42)
Declaratory Relief Only
Injunctive Relief Only (*non-harassment*)
Mechanics Lien
Other Commercial Complaint Case (*non-tort/non-complex*)
Other Civil Complaint (*non-tort/non-complex*)

Miscellaneous Civil Petition

Partnership and Corporate Governance (21)
Other Petition (*not specified above*) (43)
Civil Harassment
Workplace Violence
Elder/Dependent Adult Abuse
Election Contest
Petition for Name Change
Petition for Relief From Late Claim
Other Civil Petition

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Self-Represented | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division | |
| PETITION OF (name of each petitioner): | |
| PETITION FOR CHANGE OF NAME | |
| CASE NUMBER: | |

Before you complete this petition, read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). (To change your name as part of a petition to recognize a change of gender, and obtain a new California birth certificate for yourself or your child, or a marriage certificate reflecting those changes, use form NC-300.)

1. Petitioner (present name): (check a or b)
 - a. resides in this county.
 - b. does not live in California and (check 1 or 2)
 - (1.) wants a name change on a marriage license, and was married in this county.
 - (2.) wants a name change on their or their child's birth certificate, which was issued in this county.

2. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

| <u>Present name</u> | | <u>Proposed name</u> |
|---------------------|------------|----------------------|
| a. | changed to | |
| b. | changed to | |
| c. | changed to | |

Continued (If you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)

3. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 2 should not be granted.

4. The number of persons under 18 years of age whose names are to be changed is (specify): **ZERO**

5. If this petition requests the change of name of any person or persons under 18 years, this request is being made by
 - a. two parents.
 - b. one parent.
 - c. near relative (name and relationship):
 - d. guardian (name):
 - e. attorney for an individual under the jurisdiction of the juvenile court (name):
 - f. other (specify):

6. This petition seeks to change the name of (check one) petitioner (name):
to conform to that person's gender identity.

7. For each person whose name is to be changed, petitioner provides the following information (you must attach Name and Information About the Person Whose Name Is to Be Changed (form NC-110) for each person identified in item 2):
 - a. Number of pages attached (specify number): **1**
 - b.-f. (These items are on the attached page or pages of form NC-110.)

| | |
|---|--------------|
| PETITION OF <i>(name of petitioner or petitioners):</i> | CASE NUMBER: |
| FOR CHANGE OF NAME | |

**NAME AND INFORMATION ABOUT THE PERSON
WHOSE NAME IS TO BE CHANGED**

Attachment of

Attachment to Petition (form NC-100, form NC-300, or form NC-500)

(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the following person:

- b. Self Other
- (1) Present name *(specify):*
 - (2) Proposed name *(specify):*
 - (3) Born on *(date of birth):*
and presently under 18 years of age 18 years of age or older
 - (4) Born at *(place of birth):*
 - (5) Sex *(as stated on original birth certificate):* Male Female
 - (6) Current residence address *(street, city, county, state, and zip code):*

c. Reason for name change *(explain):*

d. Relationship of the petitioner to the person whose name will be changed:

- (1) Self
- (2) Parent
- (3) Guardian
- (4) Guardian ad litem or attorney for minor appointed by juvenile court
- (5) Near relative *(indicate relationship):*
- (6) Other *(specify):*

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name):* _____ *(address):* _____
- (2) Parent *(name):* _____ *(address):* _____
- (3) *(Only if neither parent is living)* Near relatives *(names, relationships, and addresses):*

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

| DECLARATION | |
|--|---|
| <p>I declare under penalty of perjury under the laws of the State of California that <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am required to register as a sex offender under Penal Code section 290.</p> <p>Date: _____</p> | |
| _____ <small>(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)</small> | _____ <small>(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)</small> |

(If petitioner is represented by an attorney, the attorney's signature follows):

| | |
|--|--|
| Date: _____ Self-Represented _____ <small>(TYPE OR PRINT NAME)</small> | Self-Represented _____ <small>(SIGNATURE OF ATTORNEY)</small> |
|--|--|

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

| | |
|---|---|
| Date: _____ _____ <small>(TYPE OR PRINT NAME)</small> | _____ <small>(SIGNATURE OF PETITIONER)</small> |
|---|---|

| | |
|---|---|
| Date: _____ _____ <small>(TYPE OR PRINT NAME)</small> | _____ <small>(SIGNATURE OF PETITIONER)</small> |
|---|---|

ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

| | |
|--|---------------------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Self-Represented | FOR COURT USE ONLY |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division | |
| PETITION OF (name of each petitioner): <div style="text-align: right;">FOR CHANGE OF NAME</div> | |
| ORDER TO SHOW CAUSE—CHANGE OF NAME | CASE NUMBER: |

TO ALL INTERESTED PERSONS:

1. Petitioner (name): _____ filed a petition with this court
 for a decree changing names as follows:

| <u>Present name</u> | to | <u>Proposed name</u> |
|---------------------|----|----------------------|
| a. _____ | to | _____ |
| b. _____ | to | _____ |
| c. _____ | to | _____ |
| d. _____ | to | _____ |
| e. _____ | to | _____ |

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

NOTICE OF HEARING

| |
|--|
| a. Date: _____ Time: _____ <input checked="" type="checkbox"/> Dept.: _____ <input type="checkbox"/> Room: _____ |
|--|

b. The address of the court is same as noted above other (specify): _____

(To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to www.courts.ca.gov/find-my-court.htm.)

3. a. A copy of this *Order to Show Cause* must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation:
 (for resident of this county) printed in this county (specify paper): _____
 (for other petitioners) printed in the county in which petitioner resides or, if no county, in the local subdivision or territory where petitioner resides.
- b. Other (specify): _____

Date: _____ JUDGE OF THE SUPERIOR COURT

(If petitioner is requesting change of name of a minor, see Note Regarding Petition for Minors on page 2.)

NOTE REGARDING PETITIONS FOR MINORS

When a *Petition for Change of Name* has been filed for a child by one parent and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

(This Note is included for the information of the petitioner and is not to be included in the Order to Show Cause published in the newspaper.)

| | |
|--|--------------|
| ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): Self-Represented | |
| SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division | |
| PETITION OF (name of each petitioner): <p style="text-align: right;">FOR CHANGE OF NAME</p> | |
| DECREE CHANGING NAME | CASE NUMBER: |

1. The petition was duly considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
 - b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below
 is not is required to register as a sex offender under section 290 of the Penal Code.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- c. No objections to the proposed change of name were made.
- d. Objections to the proposed change of name were made by (name): _____
- e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
- f. Other findings (if any): _____

THE COURT ORDERS

3. The name of
- | | | | |
|----|---------------------|---------------|-----------------|
| | <u>Present name</u> | | <u>New name</u> |
| a. | | is changed to | |
| b. | | is changed to | |
| c. | | is changed to | |
| d. | | is changed to | |

Additional name changes are listed on Attachment 3.

Date: _____

 JUDGE OF THE SUPERIOR COURT

SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT



**SUPERIOR COURT OF CALIFORNIA
COUNTY OF SANTA CLARA**

**CLETS BACKGROUND INFORMATION FORM
NAME CHANGE**

Pursuant to CCP 1279.5, the court is required to conduct a background investigation to determine whether an applicant for a name change is under the jurisdiction of the California Department of Corrections or is required to register as a sex offender (PC 290). To conduct this investigation, the following form must be completed. In the process of completing this form, please print your information. If any section does not apply to you, please indicate "DNA".

| | | | | | | | | | |
|---|--|-----------------------|---|--|-----------------------------|---------------------|--|----------------------|--------------|
| LAST NAME: | | | FIRST NAME: | | | MIDDLE NAME: | | | |
| LIST ANY OTHER NAMES THAT YOU USE, INCLUDING MAIDEN NAME, BIRTH NAME OR NICKNAMES: | | | | | | | | | |
| 1. | | | | | | | | | |
| 2. | | | | | | | | | |
| 3. | | | | | | | | | |
| RESIDENCE: | | STREET ADDRESS | | | CITY/STATE | | ZIP | PHONE NUMBER: | |
| MAILING ADDRESS IF DIFFERENT FROM RESIDENCE: | | | | | | | BUSINESS PHONE: | | |
| DATE OF BIRTH: | | AGE: | PLACE OF BIRTH: (STATE OR COUNTRY) | | SEX: | HEIGHT: | WEIGHT: | HAIR: | EYES: |
| DRIVER LICENSE NO.: | | STATE: | EXPIRATION DATE: | | SOCIAL SECURITY NO.: | | U.S. CITIZEN: | | |
| | | | | | | | YES <input type="checkbox"/> NO <input type="checkbox"/> | | |
| SCARS, MARKS OR TATTOOS: IF YES, DESCRIBE. | | | | | | | | | |
| I certify the above information is correct. | | | | | | | | | |
| Signature _____ | | | | | | Date: _____ | | | |

| | | | | | | | |
|----------------------------|--|--|--|--|--|--|--|
| FOR COURT USE ONLY: | | | | DATE SENT TO SHERIFF: _____ | | | |
| CASE NUMBER: _____ | | | | DATE DUE BACK TO SUPERIOR COURT: _____ | | | |
| DATE OF APPLICATION: _____ | | | | HEARING DATE: _____ | | | |