


# How to Change Your Name (Minor)

<p><input type="checkbox"/> <b>Step 1</b> Fill out forms</p>	<p>In blue or black ink fill out the following:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> CM-010 Civil Case Cover Sheet</li> <li><input checked="" type="checkbox"/> NC-100 Petition for Change of Name (one for each child)</li> <li><input checked="" type="checkbox"/> NC-110 Name and Information of About the Person Whose Name is To Be Changed</li> <li><input checked="" type="checkbox"/> NC-120 Order to Show Cause for Change of Name</li> <li><input checked="" type="checkbox"/> NC-130 Decree Changing Name</li> <li><input type="checkbox"/> MC-030 Declaration re: Unable to Serve Other Parent (unneeded if parents are filing together)</li> <li><input type="checkbox"/> Consent of Minor (if child is between the ages of 12 and 18 – one for each child)</li> <li><input type="checkbox"/> NC-121 Proof of Service of Order to Show Cause (unneeded if parents are filing together)</li> </ul>
<p><input type="checkbox"/> <b>Step 2</b></p>	<p>Make <b>2 copies</b>, in addition to the original.</p>
<p><input type="checkbox"/> <b>Step 3</b> File Original and Copies</p> <p><i>*Note:</i> There is a fee for certified copies and filing fee. You can fill out a fee waiver, if needed.</p>	<p><b>Probate Clerk’s Office (room 107) at the courthouse located at: 191 North First Street, San Jose, CA 95113</b></p> <p>The Clerk’s Office opens at 8:30am Monday-Friday, closing times are subject to change, visit <a href="http://www.scscourt.org">www.scscourt.org</a> or call <b>408-882-2100</b> for current office hours.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Bring your forms (originals and all copies)</li> <li><input type="checkbox"/> a self-addressed stamped envelope, and</li> <li><input type="checkbox"/> a *check for the filing fee and for each certified copy of the decree</li> <li><input type="checkbox"/> You will be given a court date about 8 weeks out.</li> <li><input type="checkbox"/> <b>If you <u>are not</u> asking for a fee waiver</b>, you will pay the filing fee and get copies back with a file-stamp.</li> <li><input type="checkbox"/> <b>If you <u>are</u> asking for a fee waiver</b>, there is a 24 to 48 hour hold on the papers. During that time, the Judge will determine if the filing fee will be waived. The clerk will tell you when to come back to pick up your forms.</li> </ul>
<p><input type="checkbox"/> <b>Step 4</b></p> <p><i>*Note:</i> There is a fee to publish. The Court can’t waive this fee.</p>	<p><b>Publish the Order to Show Cause:</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Take your “<b>file-endorsed</b>” copy of the Order to Show Cause to the newspaper you choose so they can begin publication.</li> <li><input type="checkbox"/> Your forms must be published for once a week for at least <b>four consecutive weeks</b> <u>before</u> the hearing date. A list of newspapers is attached.</li> <li><input type="checkbox"/> The newspaper is responsible for filing a <b>Proof of Publication</b> with the Court.</li> </ul>
<p><input type="checkbox"/> <b>Step 5</b></p> <p><i>*Serve the other parent.</i></p> <p><i>*Note:</i> If both parents are requesting this Name Change, <b>skip to “Step 6”</b></p> 	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>If the Parent lives in California, you must have the file-stamped Order to Show Cause form (NC-120) PERSONALLY served</b> to the Parent at least <b>30 days</b> before your scheduled court hearing date. “<i>Personal service</i>” means someone, not you, who is an adult, must hand deliver a copy of the forms to the other parent.</li> <li><input type="checkbox"/> <b>If the Parent lives outside of California you must have the file-stamped Order to Show Cause form (NC-120) serve by MAIL</b> to the Parent at least <b>35 days</b> before your scheduled court hearing date. “<i>Mail service</i>” means someone, not you, who is an adult, must mail a copy of the forms to the other parent.</li> <li><input type="checkbox"/> <b>If you do not know where the other Parent lives</b> or how to find him or her, then you need to fill out and file a Request to Dispense with Notice of the other Parent (local form).</li> <li><input type="checkbox"/> Whoever delivers (“serves”) the forms must <b>complete &amp; sign the Proof of Service form (NC-121)</b>. This must be filed with the Clerk’s at least 5 days before the scheduled court date.</li> </ul>
<p><input type="checkbox"/> <b>Step 6</b> What happens next.</p>	<p>A staff member from the Clerk’s Office will be contacting you on what is expected from you. Make sure your current phone is updated in your court records.</p> <p>After you get your copies filed, you may purchase Certified Copies in the Civil Clerk’s Office.</p>

**TURN OVER FOR IMPORTANT INFORMATION** 

## WHY DO I HAVE TO PUBLISH IN THE NEWSPAPER?

Government Code section 6064 says that the *Order to Show Cause* must be **published in a local newspaper of general circulation** once a week for at least **four consecutive weeks** before the hearing date.

## WHAT DO I DO AFTER I GET MY NAME CHANGE DECREE?

You may want to amend your birth record with your new name. To do this, contact the Office of Vital Records if you were born in California. You can get more information at <http://www.cdph.ca.gov>. If you weren't born in California, check with the Office of Vital Records in the State where you were born.

## HOW CAN I GET HELP?

Here are some ways to get help:

- Go to <http://www.calbar.ca.gov/Public>, then click on "Lawyer Referral services" to hire or consult with a private attorney.
- For free legal advice and information, see our "Do-It-Yourself Resources" flyer. Go to [www.scscourt.org](http://www.scscourt.org), click on "Self-Help" then "Self-Help Flyers".
- The Self Help Center/Family Law Facilitator – See our information flyer:
  - Contact us: Go to [www.scscourt.org](http://www.scscourt.org) then click "**Contact the Self Help Center**". Walk-in assistance is limited to emergencies so contact us remotely first.
  - Obtain Forms: Go to [www.scscourt.org](http://www.scscourt.org) then click "**Complete Forms at Home**".
  - Form Review: Email your forms as a PDF file to [SHCDocReview@scscourt.org](mailto:SHCDocReview@scscourt.org).
  - Note: We **cannot** help people who have attorneys.

Superior Court, County of Santa Clara  
**Self Help Center/Family Law Facilitator's Office**  
201 N. First Street, San Jose, CA 95113  
408-882-2926

## LISTING OF NEWSPAPERS OF GENERAL CIRCULATION

The following list is not intended to be an exclusive listing of newspapers of general circulation.

<b><u>NEWSPAPER</u></b>	<b><u>PHONE NO.</u></b>	<b><u>FAX NO.</u></b>	<b><u>PUBLISHES</u></b>	<b><u>Pick-Up</u></b>
<b>CUPERTINO COURIER</b> Cupertino	408-920-5332 Deadline: Monday at 12:00 noon E-mail: <a href="mailto:culegals@bayareanewsgroup.com">culegals@bayareanewsgroup.com</a>	N/A	Friday	No
<b>DAILY POST</b> Palo Alto	650-328-7700 Deadline: Two days prior E-mail: <a href="mailto:ads@padailypost.com">ads@padailypost.com</a>	650-328-7710	Mon-Sat.	No
<b>EL OBSERVADOR</b> San Jose	408-938-1700 Deadline: Wednesday at 5pm E-mail: <a href="mailto:Frontdesk@el-observador.com">Frontdesk@el-observador.com</a>	408-938-1705	Friday	No
<b>GILROY DISPATCH</b> Gilroy San Martin	408-709-3952 Deadline: Friday at noon for following Friday E-mail: <a href="mailto:legals@newsvmedia.com">legals@newsvmedia.com</a>	N/A	Friday	No
<b>LOS ALTOS TOWN CRIER</b> Los Altos Los Altos Hills	650-948-9000 Deadline: Thursday at noon (unless holiday Friday or Monday) E-mail: <a href="mailto:legals@latc.com">legals@latc.com</a>	650-948-9213	Wednesday	No
<b>LOS GATOS WEEKLY TIMES</b> Los Gatos Monte Sereno	408-920-5332 Deadline: Monday at 12:00 noon E-mail: <a href="mailto:llegal@bayareanewsgroup.com">llegal@bayareanewsgroup.com</a>	N/A	Friday	No
<b>METRO NEWS</b> San Jose	(408) 298-8000 Deadline: Friday at 5:00 pm E-mail: <a href="mailto:dmiller@metronews.com">dmiller@metronews.com</a>	(408) 371-3521	Wednesday	No
<b>MILPITAS POST</b> Milpitas	510-403-4483 Deadline: Monday at 10:00 a.m. E-mail: <a href="mailto:mplegals@bayareanewsgroup.com">mplegals@bayareanewsgroup.com</a>	N/A	Friday	No
<b>MORGAN HILL TIMES</b> Morgan Hill San Martin Coyote	408-709-3952 Deadline: Friday at noon for following Friday. E-mail: <a href="mailto:legals@newsvmedia.com">legals@newsvmedia.com</a>	N/A	Friday	No
<b>PALO ALTO WEEKLY</b> Palo Alto	650-223-6578 Deadline: Tues. at 12:00 noon E-mail: <a href="mailto:asantillan@pawekly.com">asantillan@pawekly.com</a>	650-223-7578	Friday	No
<b>SAN JOSÉ MERCURY NEWS</b> Santa Clara County	408-920-5332 Deadline: 3 p.m. 3 business days prior to publication E-mail: <a href="mailto:legals@bayareanewsgroup.com">legals@bayareanewsgroup.com</a>	408-920-5395	Mon - Sat	No
<b>SAN JOSE POST-RECORD</b> Mountain View San Jose	408-287-4866 Deadline: 2 days prior E-mail: <a href="mailto:post_record@dailyjournal.com">post_record@dailyjournal.com</a>	408-287-4866	Mon - Fri	Yes

<b><u>NEWSPAPER</u></b>	<b><u>PHONE NO.</u></b>	<b><u>FAX NO.</u></b>	<b><u>PUBLISHES</u></b>	<b><u>Pick-Up</u></b>
<b>SANTA CLARA WEEKLY</b> Santa Clara County	408-243-2000 Deadline: Thursday at 12 noon E-mail: <a href="mailto:notices@svvoice.com">notices@svvoice.com</a>	408-243-1408	Wednesday	No
<b>SARATOGA NEWS</b> Saratoga	408-920-5332 Deadline: Monday at 12:00 noon E-mail: <a href="mailto:salegals@bayareanewsgroup.com">salegals@bayareanewsgroup.com</a>	N/A	Friday	No
<b>SUNNYVALE SUN</b> Sunnyvale	408-920-5332 Deadline: Monday at 12:00 noon E-mail: <a href="mailto:svlegals@bayareanewsgroup.com">svlegals@bayareanewsgroup.com</a>	N/A	Friday	No
<b>PUNJABI NEWS USA</b> Milpitas	408-221-5732 408-931-5200 Deadline: Tuesday at 4:00 pm Language: Punjabi E-mail: <a href="mailto:info@punjabnewsusa.com">info@punjabnewsusa.com</a>	408-547-0522	Wednesday	No

# **BLANKS**

Minor Name Change

Please complete the following forms in blue or blank ink.



ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):  TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS: _____ ATTORNEY FOR (Name): <b>Self-Represented</b>	<b>FOR COURT USE ONLY</b>	
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara</b> STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division		
CASE NAME: Name Change Petition of:		
<b>CIVIL CASE COVER SHEET</b> <input checked="" type="checkbox"/> <b>Unlimited</b> (Amount demanded exceeds \$25,000) <input type="checkbox"/> <b>Limited</b> (Amount demanded is \$25,000 or less)	<b>Complex Case Designation</b> <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)	CASE NUMBER:  JUDGE: DEPT.:

*Items 1–6 below must be completed (see instructions on page 2).*

1. Check **one** box below for the case type that best describes this case:

<b>Auto Tort</b> <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) <b>Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort</b> <input type="checkbox"/> Asbestos (04) <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PI/PD/WD (23) <b>Non-PI/PD/WD (Other) Tort</b> <input type="checkbox"/> Business tort/unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) <b>Employment</b> <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)	<b>Contract</b> <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) <b>Real Property</b> <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) <b>Unlawful Detainer</b> <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) <b>Judicial Review</b> <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re: arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39)	<b>Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.403)</b> <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) <b>Enforcement of Judgment</b> <input type="checkbox"/> Enforcement of judgment (20) <b>Miscellaneous Civil Complaint</b> <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint ( <i>not specified above</i> ) (42) <b>Miscellaneous Civil Petition</b> <input type="checkbox"/> Partnership and corporate governance (21) <input checked="" type="checkbox"/> Other petition ( <i>not specified above</i> ) (43)
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2. This case  is  is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

a. <input type="checkbox"/> Large number of separately represented parties	d. <input type="checkbox"/> Large number of witnesses
b. <input type="checkbox"/> Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve	e. <input type="checkbox"/> Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
c. <input type="checkbox"/> Substantial amount of documentary evidence	f. <input type="checkbox"/> Substantial postjudgment judicial supervision

3. Remedies sought (*check all that apply*): a.  monetary b.  nonmonetary; declaratory or injunctive relief c.  punitive

4. Number of causes of action (*specify*): \_\_\_\_\_

5. This case  is  is not a class action suit.

6. If there are any known related cases, file and serve a notice of related case. (*You may use form CM-015.*)

Date: \_\_\_\_\_

(TYPE OR PRINT NAME) (SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

**NOTICE**

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

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**To Plaintiffs and Others Filing First Papers.** If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

**To Parties in Rule 3.740 Collections Cases.** A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

**To Parties in Complex Cases.** In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

## CASE TYPES AND EXAMPLES

**Auto Tort**

Auto (22)—Personal Injury/Property Damage/Wrongful Death  
Uninsured Motorist (46) (*if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto*)

**Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort**

Asbestos (04)  
Asbestos Property Damage  
Asbestos Personal Injury/Wrongful Death  
Product Liability (*not asbestos or toxic/environmental*) (24)  
Medical Malpractice (45)  
Medical Malpractice—Physicians & Surgeons  
Other Professional Health Care Malpractice  
Other PI/PD/WD (23)  
Premises Liability (e.g., slip and fall)  
Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)  
Intentional Infliction of Emotional Distress  
Negligent Infliction of Emotional Distress  
Other PI/PD/WD

**Non-PI/PD/WD (Other) Tort**

Business Tort/Unfair Business Practice (07)  
Civil Rights (e.g., discrimination, false arrest) (*not civil harassment*) (08)  
Defamation (e.g., slander, libel) (13)  
Fraud (16)  
Intellectual Property (19)  
Professional Negligence (25)  
Legal Malpractice  
Other Professional Malpractice (*not medical or legal*)  
Other Non-PI/PD/WD Tort (35)

**Employment**

Wrongful Termination (36)  
Other Employment (15)

**Contract**

Breach of Contract/Warranty (06)  
Breach of Rental/Lease  
Contract (*not unlawful detainer or wrongful eviction*)  
Contract/Warranty Breach—Seller Plaintiff (*not fraud or negligence*)  
Negligent Breach of Contract/Warranty  
Other Breach of Contract/Warranty  
Collections (e.g., money owed, open book accounts) (09)  
Collection Case—Seller Plaintiff  
Other Promissory Note/Collections Case  
Insurance Coverage (*not provisionally complex*) (18)  
Auto Subrogation  
Other Coverage  
Other Contract (37)  
Contractual Fraud  
Other Contract Dispute

**Real Property**

Eminent Domain/Inverse Condemnation (14)  
Wrongful Eviction (33)  
Other Real Property (e.g., quiet title) (26)  
Writ of Possession of Real Property  
Mortgage Foreclosure  
Quiet Title  
Other Real Property (*not eminent domain, landlord/tenant, or foreclosure*)

**Unlawful Detainer**

Commercial (31)  
Residential (32)  
Drugs (38) (*if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential*)

**Judicial Review**

Asset Forfeiture (05)  
Petition Re: Arbitration Award (11)  
Writ of Mandate (02)  
Writ—Administrative Mandamus  
Writ—Mandamus on Limited Court Case Matter  
Writ—Other Limited Court Case Review  
Other Judicial Review (39)  
Review of Health Officer Order  
Notice of Appeal—Labor Commissioner Appeals

**Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)**

Antitrust/Trade Regulation (03)  
Construction Defect (10)  
Claims Involving Mass Tort (40)  
Securities Litigation (28)  
Environmental/Toxic Tort (30)  
Insurance Coverage Claims (*arising from provisionally complex case type listed above*) (41)

**Enforcement of Judgment**

Enforcement of Judgment (20)  
Abstract of Judgment (Out of County)  
Confession of Judgment (*non-domestic relations*)  
Sister State Judgment  
Administrative Agency Award (*not unpaid taxes*)  
Petition/Certification of Entry of Judgment on Unpaid Taxes  
Other Enforcement of Judgment Case

**Miscellaneous Civil Complaint**

RICO (27)  
Other Complaint (*not specified above*) (42)  
Declaratory Relief Only  
Injunctive Relief Only (*non-harassment*)  
Mechanics Lien  
Other Commercial Complaint Case (*non-tort/non-complex*)  
Other Civil Complaint (*non-tort/non-complex*)

**Miscellaneous Civil Petition**

Partnership and Corporate Governance (21)  
Other Petition (*not specified above*) (43)  
Civil Harassment  
Workplace Violence  
Elder/Dependent Adult Abuse  
Election Contest  
Petition for Name Change  
Petition for Relief From Late Claim  
Other Civil Petition



ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER:  NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: <b>CA</b> ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): <b>Self-Represented</b>	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara</b> STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: Civil Division	
PETITION OF (name of each petitioner):	
<b>PETITION FOR CHANGE OF NAME</b>	
CASE NUMBER:	

**Before you complete this petition, read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). (To change your name as part of a petition to recognize a change of gender, and obtain a new California birth certificate for yourself or your child, or a marriage certificate reflecting those changes, use form NC-300.)**

1. Petitioner (present name): (check a or b)
  - a.  resides in this county.
  - b.  does not live in California and (check 1 or 2)
    - (1.)  wants a name change on a marriage license, and was married in this county.
    - (2.)  wants a name change on their or their child's birth certificate, which was issued in this county.
  
2. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):
 

<u>Present name</u>		<u>Proposed name</u>
a.	changed to	
b.	changed to	
c.	changed to	

Continued (If you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)
  
3. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 2 should not be granted.
  
4. The number of persons under 18 years of age whose names are to be changed is (specify):
  
5. If this petition requests the change of name of any person or persons under 18 years, this request is being made by
  - a.  two parents.
  - b.  one parent.
  - c.  near relative (name and relationship):
  - d.  guardian (name):
  - e.  attorney for an individual under the jurisdiction of the juvenile court (name):
  - f.  other (specify):
  
6.  This petition seeks to change the name of (check one)  petitioner  (name):  
to conform to that person's gender identity.
  
7. For each person whose name is to be changed, petitioner provides the following information (you must attach Name and Information About the Person Whose Name Is to Be Changed (form NC-110) for each person identified in item 2):
  - a. Number of pages attached (specify number): **-1-**
  - b.-f. (These items are on the attached page or pages of form NC-110.)



PETITION OF <i>(name of petitioner or petitioners):</i>	CASE NUMBER:
FOR CHANGE OF NAME	

**NAME AND INFORMATION ABOUT THE PERSON  
WHOSE NAME IS TO BE CHANGED**

Attachment **1 of 1**

**Attachment to Petition (form NC-100, form NC-300, or form NC-500)**

*(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)*

7. (Continued) Petitioner applies for a decree to change the name of the following person:

- b.  Self  Other
- (1) Present name *(specify):*
  - (2) Proposed name *(specify):*
  - (3) Born on *(date of birth):*  
and presently  under 18 years of age  18 years of age or older
  - (4) Born at *(place of birth):*
  - (5) Sex *(as stated on original birth certificate):*  Male  Female
  - (6) Current residence address *(street, city, county, state, and zip code):*

c. Reason for name change *(explain):*

d. Relationship of the petitioner to the person whose name will be changed:

- (1)  Self
- (2)  Parent
- (3)  Guardian
- (4)  Guardian ad litem or attorney for minor appointed by juvenile court
- (5)  Near relative *(indicate relationship):*
- (6)  Other *(specify):*

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

- (1) Parent *(name):* \_\_\_\_\_ *(address):* \_\_\_\_\_
- (2) Parent *(name):* \_\_\_\_\_ *(address):* \_\_\_\_\_
- (3) *(Only if neither parent is living)* Near relatives *(names, relationships, and addresses):*

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

<b>DECLARATION</b>	
<p>I declare under penalty of perjury under the laws of the State of California that <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail <b>and</b> <i>(check one)</i> <input type="checkbox"/> I am not <input type="checkbox"/> I am required to register as a sex offender under Penal Code section 290.</p> <p>Date: _____</p>	
<p>_____ (TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)</p>	<p>_____ (SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)</p>

***(If petitioner is represented by an attorney, the attorney's signature follows):***

Date: \_\_\_\_\_

<p>_____ (TYPE OR PRINT NAME)</p>	<p>_____ (SIGNATURE OF ATTORNEY)</p>
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***(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.)*** I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date: \_\_\_\_\_

<p>_____ (TYPE OR PRINT NAME)</p>	<p>_____ (SIGNATURE OF PETITIONER)</p>
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Date: \_\_\_\_\_

<p>_____ (TYPE OR PRINT NAME)</p>	<p>_____ (SIGNATURE OF PETITIONER)</p>
---------------------------------------	--

ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS

SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT



Request to Dispense with Notice  
and  
Order to Dispense with Notice

Only complete the next two forms if you cannot locate and serve parent(s) of the minor.

You may attach any documents that support your request to the next page.



ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): <b>Your name:</b> _____ <b>Your address:</b> _____ <b>City:</b> _____ <b>State:</b> _____ <b>Zip Code:</b> _____  TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): <b>Self-Represented</b>	FOR COURT USE ONLY           CASE NUMBER: _____
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CLARA</b> STREET ADDRESS: 191 North First Street MAILING ADDRESS: 191 North First Street CITY AND ZIP CODE: San Jose, CA 95113 BRANCH NAME: Civil Division	
PLAINTIFF/PETITIONER: <b>Petition of:</b> DEFENDANT/RESPONDENT: _____	
<b>DECLARATION</b>	

I am unable to serve the minor's other parent \_\_\_\_\_ (Name of Other Parent).  
 I have tried to find this person by doing the following things:

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I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

\_\_\_\_\_  
(TYPE OR PRINT NAME)

\_\_\_\_\_  
(SIGNATURE OF DECLARANT)

- Attorney for  Plaintiff  Petitioner  Defendant
- Respondent  Other (Specify): \_\_\_\_\_





Minor's Consent

Only complete the next form if  
the minor is 12 or older.

If not, skip the form and move  
onto the next page.



# NAME CHANGE

## Minor's Consent

Your Name: \_\_\_\_\_  
Your Address: \_\_\_\_\_  
Street: \_\_\_\_\_  
City: \_\_\_\_\_ State: **CA** Zip: \_\_\_\_\_  
Your Phone Number: \_\_\_\_\_

Your lawyer (if you have one): (Name, Address, Phone # and State Bar #):  
Self-Represented  
\_\_\_\_\_  
\_\_\_\_\_

Name Change Petition of: \_\_\_\_\_

I, (minor's name) \_\_\_\_\_, give my consent to change my name from:

**Current Name:** \_\_\_\_\_

To

**Proposed Name:** \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
(Minor's Signature)

(For Court Use Only)

Superior Court of California,  
County of Santa Clara  
191 N. First Street  
San Jose, CA 95113  
Civil Division  
Case Number:



ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: NAME: FIRM NAME: STREET ADDRESS: CITY: STATE: <b>CA</b> ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): <b>Self-Represented</b>	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara</b> STREET ADDRESS: 191 N. First Street, San Jose, CA 95113 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113 CITY AND ZIP CODE: BRANCH NAME: <b>Civil Division</b>	
PETITION OF (name of each petitioner):  <div style="text-align: right;">FOR CHANGE OF NAME</div>	
<b>ORDER TO SHOW CAUSE—CHANGE OF NAME</b>	CASE NUMBER:

TO ALL INTERESTED PERSONS:

1. Petitioner (name): \_\_\_\_\_ filed a petition with this court  
 for a decree changing names as follows:
- | <u>Present name</u> | to | <u>Proposed name</u> |
|---------------------|----|----------------------|
| a. _____            | to | _____                |
| b. _____            | to | _____                |
| c. _____            | to | _____                |
| d. _____            | to | _____                |
| e. _____            | to | _____                |

Continued on Attachment 1.

2. THE COURT ORDERS that all persons interested in this matter appear before this court at the hearing indicated below to show cause, if any, why the petition for change of name should not be granted. Any person objecting to the name changes described above must file a written objection that includes the reasons for the objection at least two court days before the matter is scheduled to be heard and must appear at the hearing to show cause why the petition should not be granted. If no written objection is timely filed, the court may grant the petition without a hearing.

**NOTICE OF HEARING**

a. Date: _____	Time: _____	<input checked="" type="checkbox"/> Dept.: _____	<input type="checkbox"/> Room: _____
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- b. The address of the court is  same as noted above  other (specify): \_\_\_\_\_

(To appear remotely, check in advance of the hearing for information about how to do so on the court's website. To find your court's website, go to [www.courts.ca.gov/find-my-court.htm](http://www.courts.ca.gov/find-my-court.htm).)

3. a.  A copy of this *Order to Show Cause* must be published at least once each week for four successive weeks before the date set for hearing on the petition in a newspaper of general circulation:  
 (for resident of this county) printed in this county (specify paper): \_\_\_\_\_  
 (for other petitioners) printed in the county in which petitioner resides or, if no county, in the local subdivision or territory where petitioner resides.
- b.  Other (specify): \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
JUDGE OF THE SUPERIOR COURT

(If petitioner is requesting change of name of a minor, see Note Regarding Petition for Minors on page 2.)

**NOTE REGARDING PETITIONS FOR MINORS**

When a *Petition for Change of Name* has been filed for a child by one parent and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40.

*(This Note is included for the information of the petitioner and is not to be included in the Order to Show Cause published in the newspaper.)*

ATTORNEY OR PARTY WITHOUT ATTORNEY NAME: FIRM NAME: STREET ADDRESS: CITY: TELEPHONE NO.: E-MAIL ADDRESS: ATTORNEY FOR (name): <b>Self-Represented</b>	STATE BAR NUMBER:   STATE: <b>CA</b> ZIP CODE: FAX NO.:
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara</b> STREET ADDRESS: <b>191 North First Street</b> MAILING ADDRESS: <b>191 North First Street</b> CITY AND ZIP CODE: <b>San Jose, CA 95113</b> BRANCH NAME: <b>Civil Division</b>	
PETITION OF (name of each petitioner):          <div style="text-align: right;">FOR CHANGE OF NAME</div>	
<b>DECREE CHANGING NAME</b>	CASE NUMBER:

1. The petition was duly considered:
- a.  at the hearing on (date): \_\_\_\_\_ in Courtroom: \_\_\_\_\_ of the above-entitled court.
  - b.  without hearing.

**THE COURT FINDS**

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below  
 is not  is required to register as a sex offender under section 290 of the Penal Code.  
 This determination was made (check one):  by using CLETS/CJIS  based on information provided to the clerk of the court by a local law enforcement agency.
- c.  No objections to the proposed change of name were made.
- d.  Objections to the proposed change of name were made by (name): \_\_\_\_\_
- e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
- f.  Other findings (if any): \_\_\_\_\_

**THE COURT ORDERS**

3. The name of \_\_\_\_\_ Present name \_\_\_\_\_ New name
- a. \_\_\_\_\_ is changed to \_\_\_\_\_
  - b. \_\_\_\_\_ is changed to \_\_\_\_\_
  - c. \_\_\_\_\_ is changed to \_\_\_\_\_
  - d. \_\_\_\_\_ is changed to \_\_\_\_\_

Additional name changes are listed on Attachment 3.

Date: \_\_\_\_\_

\_\_\_\_\_  
 JUDGE OF THE SUPERIOR COURT  
 SIGNATURE OF JUDGE FOLLOWS LAST ATTACHMENT