

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA CLARA**

Laurie Mikkelsen, ADR Administrator  
191 North First Street  
San José, California 95113  
Fax: (408) 882-2595



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**APPLICATION TO CIVIL DIVISION MEDIATION & NEUTRAL EVALUATION PANELS**

*(Please attach additional pages, if necessary)*

Date of Application: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

County: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

1. Please check each panel for which you are applying:  mediation  neutral evaluation
2. Describe your education, including degrees and the dates received.
3. Briefly describe the ADR training you have received. For each training, give the trainer's name, the dates attended, and the total hours.
3. Describe the subject matter of five disputes for which you have been an ADR provider in the past five years, with the dates. Identify the process and state whether you were a sole- or co-provider. *(If you are applying for the mediation panel, describe 5 mediation cases handled. If you are applying for the neutral evaluation panel, describe 5 neutral evaluation cases handled. If you are applying for both panels, describe 5 cases under each process, attaching extra pages if necessary.)*
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4. List other court ADR panels of which you are a member, specifying the processes for which you have qualified.

5. State the name of any organization for which you have provided ADR services during the past five years, giving the dates and the services you provided.

6. Check your areas of substantive expertise:

- |                                                                |                                                           |
|----------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Banking                               | <input type="checkbox"/> Business (Commercial - Contract) |
| <input type="checkbox"/> Civil Rights                          | <input type="checkbox"/> Construction                     |
| <input type="checkbox"/> Defamation                            | <input type="checkbox"/> Disabilities                     |
| <input type="checkbox"/> Elder Issues/Abuse                    | <input type="checkbox"/> Environment                      |
| <input type="checkbox"/> Housing                               | <input type="checkbox"/> Health Care                      |
| <input type="checkbox"/> Insurance                             | <input type="checkbox"/> Intellectual Property            |
| <input type="checkbox"/> Landlord/Tenant                       | <input type="checkbox"/> Labor - Employment               |
| <input type="checkbox"/> Neighborhood                          | <input type="checkbox"/> Medical Malpractice              |
| <input type="checkbox"/> Personal Injury                       | <input type="checkbox"/> Partnership Disputes             |
| <input type="checkbox"/> Professional Negligence (Non-Medical) | <input type="checkbox"/> Probate - Wills                  |
| <input type="checkbox"/> Securities                            | <input type="checkbox"/> Real Estate                      |
| <input type="checkbox"/> Tax                                   | <input type="checkbox"/> Other (specify) _____            |

7. If you are an attorney, State Bar No.:

- a. How many years have you been in active practice? If none, please explain.
- b. What is or was the nature of your practice?
- c. Are you certified in any specialty? If so, please list.
- d. What percentage of your practice has been representing Plaintiffs \_\_\_\_\_  
Defendants \_\_\_\_\_ ?
- e. How many of the following have you completed in the past five years?  
Jury trials \_\_\_\_\_ Court trials \_\_\_\_\_ Judicial arbitrations \_\_\_\_\_

8. Describe any legal writing or lecturing/teaching you have done.

9. What is your ADR style?

10. List any languages, other than English, in which you can conduct ADR.

11. Describe your fee schedule, including any sliding-scale or pro-bono provisions, as of the date of this application.

12. Give any other information that should be considered in reviewing your application.

13. List the names and telephone numbers of three persons familiar with your mediation skills (for a mediator's application) or litigation/evaluation skills (for an evaluator's application). **If you are applying for both panels, provide 3 mediation references and 3 neutral evaluation references, attaching extra pages if necessary.** You may not duplicate references. You may attach a letter of recommendation instead of a name.

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Name \_\_\_\_\_ Phone \_\_\_\_\_

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Name \_\_\_\_\_ Phone \_\_\_\_\_

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Name \_\_\_\_\_ Phone \_\_\_\_\_

***Please read and sign the following agreement:***

1. I agree to be bound by the ADR rules of the Santa Clara County Superior Court.
2. I agree to waive any and all claims against the Santa Clara County Superior Court in connection with my ADR services for a court-referred dispute.
3. I agree to submit any fee dispute arising out of my ADR services for a court-referred dispute to arbitration, either under Business and Professions Code section 6200 et seq. or by stipulation or court order.
4. I agree to adhere to the ethical standards for alternative dispute resolution providers as adopted by the court.
5. I agree to accept at least one pro bono or modest means case a year.
6. *(Attorneys only)* I am in good standing with the State Bar of California.
7. I agree to indemnify, defend and hold harmless the Santa Clara County Superior Court, its judges, and employees from any claim, lawsuit, damages or liability of any kind, arising out of any conduct of mine in the rendering of services to any person or persons in connection with my inclusion on the ADR providers' list maintained by the Superior Court.
8. I  do  do not agree to have my background information posted on the Court's ADR website.

Date: \_\_\_\_\_

Name (*print:*) \_\_\_\_\_

Signature: \_\_\_\_\_

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**MAIL THIS APPLICATION AND ANY ATTACHMENTS TO:  
LAURIE MIKKELSEN, ADR ADMINISTRATOR  
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CLARA  
191 N. FIRST STREET  
SAN JOSÉ, CA 95113  
OR FAX TO 408-882-2595**