

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA CLARA**



Santa Clara Courthouse\*  
1095 Homestead Road  
Santa Clara, CA 95050

Palo Alto Courthouse  
270 Grant Avenue  
Palo Alto, CA 94306

South County Courthouse  
301 Diana Avenue  
Morgan Hill, CA 95037

\*Mailing Address for the Santa Clara Courthouse: 191 North First Street, San José, CA 95113

**CIVIL ASSESSMENT PETITION AND ORDER  
Defendant's Request and Declaration to Vacate Civil Assessment**

Defendant's Name: \_\_\_\_\_ Case Number: \_\_\_\_\_

**IMPORTANT: WRITTEN** proof of any of the following **MUST** be attached and cover the time period in question.

HOSPITALIZED       OVERSEAS MILITARY DUTY       INCARCERATED       OTHER

The following is an explanation of my failure to pay. (Please print in English only.)

I declare under penalty of perjury that the foregoing statement is true and correct to the best of my knowledge and that written proof is attached to this form.

Executed at \_\_\_\_\_ on \_\_\_\_\_  
(CITY AND STATE) (DATE)

Mailing address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Signature: \_\_\_\_\_  
(DEFENDANT)

**ORDER RE CIVIL ASSESSMENT (COURT USE ONLY)**

The Court having read and considered the Petition regarding vacating the Civil Assessment pursuant to PC 1214.1(B), hereby makes the following order:

Petition to vacate is:  Denied       Granted

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(JUDICIAL OFFICER) Date: \_\_\_\_\_