

Evaluator: 2 Evaluators _____

	RFP Ref#	Vendor A	Vendor B	Vendor C
		UPS Store	Mission Peak	Staples
Required Forms	Section			
1 Original Copy – Technical Proposal	6.2.a	√ (Combined)	√ (Combined)	√
1 Original Copy – Cost Proposal	6.2.b	√ (Combined)	√ (Combined)	√
	Section 8.0			
Acceptance of Terms and Conditions	Attach. 3	√	√	√
General Certifications Form	Attach. 4		√	√
Darfur Contracting Act Certification	Attach. 5	√	√	√
Payee Data Record Provided	Attach. 6	√		√
Iran Contracting Act Certification	Attach. 7			√
Iran Contracting Act Certification	Attach. 8			√
References Provided	Section 7.1.d		√	√
	Max Points	Average	Average	Average
Evaluation of Proposals - Criterion	Sect. 10.0			
Quality of Work Plan Submitted	5	2	5	4.5
Cost	50	30	42.5	32.5
Ability to meet timing requirements to complete the project.	20	12.5	20	20
Experience of similar assignments	10	2	5	5
Credentials of staff to be assigned to the project	5	0	5	5
Acceptance of Terms and Conditions	10	8	10	10
Disabled Veterans Business Enterprise Incentive	3			
TOTAL POINTS	100	54.5	87.5	77

6/28/2023 – Evaluators submitted evaluation sheets to procurement. Based on the evaluation averages above, Procurement recommends that **Mission Peak** be awarded the contract.

Project Manager: Collin Conway Date: 6/28/2023

Division Director Signature: _____ Date: _____