

Superior Court of California County of Santa Clara

191 North First Street
San José, California 95113
(408) 882-2700



FINANCE / GENERAL SERVICES DIVISION

Date 8/19/2026

ADDENDUM # 1

CAL-OSHA Janitorial Mailroom and Facilities Training

REQUEST FOR PROPOSAL (RFP) # 8726C

Item	Vendor Question (Q)	Official Court Response (A)
1	User Count / Licensing: Please provide the anticipated number of employees who will require access to the online training platform and training modules during the contract term, including any anticipated growth or fluctuation in the number of users.	Up to 20 staff members for this RFP, but I would like to discuss if expanding would be an option in the future.
2	Integrations / Technical Environment: Please identify any required or preferred integrations with the Court's existing systems, including Single Sign-On (SSO), HRIS or employee management systems, virtual training platforms such as Microsoft Teams or Zoom, or other third-party applications. If integrations are required, please identify the applicable systems, platforms, and preferred integration methods or protocols	For this RFP, NO. No integration is required. Since we will only require up to 20 staff members, logging into your portal with a provided username/password will suffice. In the future I would like to discuss whether or not we could implement the training with something like NEO GOV as an option if we expand our training to other staff members.
3	Trainer/Instructor Requirement: Section 7.1.e asks whether trainers have real-world field experience and are OSHA compliant. As this RFP seeks a pre-developed training library rather than instructor-led courses, please clarify whether OSHA/Cal-OSHA compliant courses developed by qualified SMEs satisfy this requirement, or whether Proposers must provide credentials or evidence of field experience for the individual SMEs who developed each course.	OSHA/Cal-OSHA compliance training is key, if those are developed by qualified SME's that would suffice. At this stage providing a credible resume of expertise in the training and confirmation that training is OSHA/Cal-OSHA compliant will suffice.

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4	Commercial Crime Insurance: Attachment 2, Section 3.1.5 states that Commercial Crime Insurance is required if applicable, but the minimum liability limit is listed as "[Dollar amount]." Please clarify the minimum Commercial Crime Insurance liability limit required under this provision.	Commercial Crime insurance is required only for vendors who have regular access to Court funds or property
5	Small Business Preference: Attachment 2, Section 10.17 references a Small Business Preference Commitment and small/micro business participation. Please clarify whether a Small Business Preference applies to this procurement and, if so, which small business certifications are eligible, including whether certification must be through the California Department of General Services (DGS) or whether local certifications, such as a Los Angeles County SBE certification, are accepted.	California Department of General Services (DGS)

Please note the bid due date remains the same.

We appreciate your participation in the solicitation process and thank you for your interest in doing business with the Court.

Sincerely,

Collin Conroy
Procurement

cc: Georgia Ku
Cesar Sarmiento