OT EURER	SUPERIOR COURT - INTERPRETER TIMESH								EET				
AT OF SANTA CASE		* Name:	Enter Name	Enter Name * Phone							Enter Phone Number		
OF SM	*	Payable To:	Enter Name	e and	nd/or Business Name								
	*	Address:	Enter Full A										
EEK 1	1 [*] F	of:	Enter First Monday of Work Week and										
	DATE	AM PM FULL DAY		LL DAY	REMOT HOUR		DUAL LANGUAGE \$	MILEAGE ROUND TRI	TRAVEL TIME HOURS ROUND TRIP		COMMENTS		
N hai	lf ndwritten,	Select th	ne assignments w	orker	d	Enter Remote		Enter Dual Language			Enter Parking		
e	enter the	by clicki	ng in the box. If			Hours (if		Rate (if	Enter M	lileage and	(if	Enter courthouse	
E date(s) worked for		handwritten, simply provide mark for the times worked.			eck	applicable)	ole)	applicable)	Travel		applicable)	where assignmen took place (if	
D the	two-week period.		the times worked d a Full Day, only					When more than	Time based on the signed contract.			applicable):	
	lectronic	Full Day	- do not select bo for the same date	th AN				two languages	These rates must match the contract or will be rejected for			Depts.1-15 = DTS Depts. 17-22 = OCH	
RI	ersion will auto	1						are used, note the		rection.	+	Depts. 23-54 = HOJ Depts. 55-58 = Traff Depts. 60-79 = FJC	
P EEK 2	opulate.						_	second language				Depts. $80-79 = FJC$ Depts. $80-83 = JJ$	
	2							in the				Depts. 84-89 = PA	
N						_		Comments column.				Depts. 105-110 = Mł	
E													
ED													
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રા										-			
	Total:	If handwritte	n, total up each c	olum	n. Elect	ronic vers	sion	will auto pop	oulate this r	ow.			
*	l am a:	Select status: C Registered, No	ed, M	WBS Type:									
* \	Vendor#	Enter Vendor		*	* Signature Sign					* Date	Enter Date		
Pa	Payment Calculation				* Language Select Language. Only one language timesheet.						language ma	y be used per	
٨N	AM RATE: Enter Half Day Rate			ite #									
PN	PM RATE: Enter		Enter Half Day Ra	alf Day Rate # OF PN		I DAYS =		For electronic version, this form will auto populate based on the entries made.			pulate based on		
FL	JLL RATE	Enter Full Day Rat	ay Rate # OF FU			S =	For handwritten timesheets, this section must be filled out a						
RE	EMOTE R	RATE: Enter Remote		₹ate				calculated the TOTA			ch row that is	s applicable, with	
DU	DUAL LANGUAGE:									-			
	AILEAGE RATE: \$0.625 JUL 1, 2022				ASSIGN #101937/938509								
_	TRAVEL TIME RATE: Enter Travel Time Rate				ASSIGN #100285/938502					_			
PA	PARKING:				ASSIGN #101938/938502								
										oh to what's	in the sect	ract signed. If there	

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NOIL: The rates, mileage, and travel time all must match to what is in is any discrepancy, this will delay issuing payment.