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CHIEF EXEC OFFICER/CLERK
SUPERIOR COURT OF CA
COUNTY OF SANTA CLARA
BY _____ DEPUTY

SUPERIOR COURT FOR THE STATE OF CALIFORNIA
COUNTY OF SANTA CLARA
JUVENILE DIVISION

STANDING ORDER AUTHORIZING CHILD ADVOCATES OF SANTA CLARA AND SAN MATEO COUNTIES TO OBTAIN COPIES OF COURT REPORTS NEEDED TO PLACE CHILDREN ON A WAIT LIST TO RECEIVE A CHILD ADVOCATE

As required by Rule 1424, Child Advocates of Santa Clara and San Mateo Counties (the CASA program in Santa Clara County) has designed a procedure for selecting cases for appointment of a CASA.

The selection procedure includes screening all new cases to see if a CASA is appropriate, verifying this determination with the assigned social worker, and then placing the name on a list of waiting cases which can be assigned to CASAs. The court, social workers, attorney, and others could also request that a child be placed on the waiting list at any time. The names of children will be removed from the list when the case is dismissed or the court, or others involved in the case request that a child be removed from the waiting list because a CASA is no longer needed.

This procedure was designed to expedite the referral process and ensure that all children are considered for a CASA.

To implement this procedure, Child Advocates will obtain copies of all reports for initial hearings, jurisdiction hearings and disposition hearings for all new cases. Reports concerning the cases selected for the waiting list will be handled and stored to ensure the confidentiality of the information. Reports concerning cases not selected will be shredded.

THEREFORE, THE COURT MAKES THE FOLLOWING ORDER:

Child Advocates of Santa Clara and San Mateo counties is authorized to obtain and review all reports for initial hearings, jurisdiction hearings and disposition hearings for the purpose of selecting appropriate children to place on the waiting list to have a CASA appointed. The reports will be handled in accordance with the procedure outlined above. This order will end as of December 31, 2007.

Date: MAY 0 3 2005

LEONARD EDWARDS

Hon. Leonard P. Edwards
Judge of the Superior Court