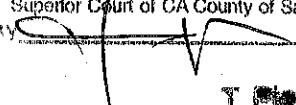


The Superior Court of the State of California  
Santa Clara County  
Juvenile Division

**FILED**  
JUN 28 2018

Clerk of the Court  
Superior Court of CA County of Santa Clara  
BY  DEPUTY  
T. Flores

Standing Order

**Regarding Data Sharing Agreement between Ceres Policy Research  
& the Santa Clara County Superior Court Juvenile Division**

Ceres Policy Research (Ceres) has a history of working for Santa Clara County agencies as a justice system researcher focused on reducing crime and incarceration. In an effort to better understand the link between assault, robbery, and car-jacking charges and racial and ethnic disparities, Ceres is embarking on a new project and would like to enter into a data sharing agreement with the Superior Court in Santa Clara County.

This Standing Order allows the sharing of deidentified individual level system data from the Superior Court. A spreadsheet will be compiled by the summer interns working for the Juvenile Justice Court Division that includes the data fields listed in Appendix A. This data will be compiled for all youth in the court data system who received an arrest charge or a filed charge for assault, robbery, or car-jacking between January 1 and December 31, 2017.

In an effort to maintain the strictest levels of confidentiality, the Superior Court will not provide any identifiable information on youth. In particular, name and date of birth is intentionally being withheld from any shared documents.

While the data that Ceres receives from the Court will be deidentified, Ceres is ordered to only report on aggregate results and not mention any individual cases. In addition, all data provided to Ceres is to be destroyed six months after completion of the project or within the next three years whichever comes first.

Any other information needed for this project will be evaluated on a case by case basis.



The Honorable Katherine Lucero  
Supervising Judge of the Superior Court  
Juvenile Justice Division

Date: 6/28/18

**Appendix A: Requested Data Fields for Justice Policy Institute Research on  
Assaults, Robberies, and Car Jackings**

| Variable Name          | Explanation/Code   |
|------------------------|--|
| id_number              | you can assign a number sequentially as you complete files   |
| age                    | enter the age of the young person (not date of birth)  |
| race_ethnicity         | 1=African American/Black; 2=Asian/API; 3=Latinx; 4=Native American; 5=White; 6=multiple identities; 7=something else                         |
| race_ethnicity_explain | If you code young person 6 or 7, write in an explanation.  |
| birth_sex              | 1=female; 2=male; 3=something else (i.e. intersex); missing=99   |
| gender_identity        | 1=girl/woman; 2=boy/man; 3=something else; missing=99  |
| gender_expression      | 1=feminine; 2=masculine; 3=something else; missing=99  |
| sexual_orientation     | 1=lesbian; 2=gay; 3=bisexual; 4=questioning; 5=queer; 6=pansexual; 7=something else; missing=99  |
| city                   | write in the city the young person resides in  |
| zip                    | write in the zip code  |
| grade_in_school        | what is the current grade in school for this young person (9th, 10th, 11th, etc)?  |
| name_school            | Write in the name of the school the young person is attending.   |
| type_school            | General education middle/high=1; alternative school=2; not enrolled=3; community college=4; home schooling=5;                                |
| IEP                    | school or any other learning disabilities/informal classroom modifications? Current yes=2; past yes=1;                                       |
| iep_explain            | If yes, explain.   |
| truancy                | Does this young person have a history of truancy? Current yes=2; past yes=1; no=0; missing=99  |
| school_pushout         | Has this young person been transferred from a general education school to an alternative school? Current yes=2; past yes=1; no=0; missing=99 |
| academic_background    | Is there any notation of academic performance 2=good 1=fair; 0=bad   |
| full_scale_IQ          | Is there a notation of full-scale IQ. If yes, what is the young person's IQ.   |

| Variable Name           | Explanation/Code  |
|-------------------------|---|
| child_welfare           | Is there any record of this person having a child welfare case? Current yes=2; past yes=1; no=0; missing=99   |
| trauma                  | 1=parent incarceration; 2=parent substance abuse; 3=past physical abuse; 4= past experience with community violence; 5=past experience with dv  |
| trauma_explain          | If youth has experience with trauma, write in an explanation.   |
| residence               | Where did the youth reside at the time of his/her arrest? 1=home; 2=other family; 3=child welfare; 4=group home   |
| homeless                | Is there any record of this person being homeless now or in the past? Current yes=2; past yes=1; no=0; missing=99   |
| suspension              | Is there any record of this person being suspended now or in the past? Current yes=2; past yes=1; no=0; missing=99  |
| expulsion               | Is there any record of this person being expelled now or in the past? Current yes=2; past yes=1; no=0; missing=99   |
| past_arrest             | Has this young person ever been arrested in the past? Yes=1; no=0; missing=99   |
| past_adjudication       | Has this young person ever been adjudicated or sentenced in the past? Yes=1; no=0; missing=99   |
| past_violent            | Has this young person ever been adjudicated/sentenced for a violent crime? (violent=sex offenses, assaults, robberies; car jackings; homicide) Felony Yes=2; misdemeanor yes=1 ; no=0; missing=99 |
| past_adult_facility     | In the past, was this youth sent to a adult facility? Yes=1; no=0; missing=99   |
| past_djj                | In the past, was this youth sent to DJJ? Yes=1; no=0; missing=99  |
| past_county_ranch       | In the past, was this youth sent to a county ranch/camp? Yes=1; no=0; missing=99  |
| past_congregate_care    | Has this young person ever been sent to congregate care/out-of-home placement? yes=1; no=0; missing=99  |
| past_formal_probation   | Has this young person ever been placed on formal probation? yes=1; no=0; missing=99   |
| past_detention          | Has this young person ever been placed into pre-court detention? yes=1; no=0; missing=99  |
| past_detention_length   | What is the total number of days detained before the current charge?  |
| past_informal_probation | Has this young person ever been placed on informal probation? yes=1; no=0; missing=99   |

| Variable Name            | Explanation/Code   |
|--------------------------|--|
| past_diversion           | Has this young person ever been diverted? yes=1; no=0; missing=99  |
| current_arrest_date      | What was the date of the most recent arrest?   |
| current_arrest_location  | Please enter where this young person was arrested.<br>Transit=1; home=2; school=3; neighborhood=4  |
| current_arrest_codefs    | Were there co-defendants? If no=0; if yes, how many?   |
| current_arrest_adults    | For the current arrest, were there any adult co-defendants? No=0; if yes, how many?  |
| current_arrest_charge    | Enter the car jacking, assault or robbery code that this youth was arrested for. (We are not including DV or sexual assaults) This column is for charges during 2017 and should describe the most recent assault, robbery, or car jacking. If there are multiple arrest charges, list them all, separated by commas.             |
| current_filed_charge     | Enter the car jacking, assault or robbery code that this youth was charged with by the DA. (We are not including DV or sexual assaults) This column is for charges during 2017 and should describe the most recent assault, robbery, or car jacking. If there are multiple arrest charges, list them all, separated by commas.   |
| adj_date                 | Please enter the date that the youth was adjudicated or released   |
| current_sustained_charge | Enter the car jacking, assault or robbery code that this youth was adjudicated for by court. (We are not including DV or sexual assaults) This column is for charges during 2017 and should describe the most recent assault, robbery, or car jacking. If there are multiple arrest charges, list them all, separated by commas. |
| enhancements             | Were there any enhancements to the charge?<br>Weapon=1; gang=2; other=3  |
| enhancement_explain      | If there was an enhancement, please explain.   |
| J AIS_date               | Enter last date a JAIS risk assessment was completed<br>(Found on the first page of the disposition report)  |
| J AIS_level              | Enter the level for the most recent risk assessment<br>2=high; 1=medium; 0=low   |
| mh_need                  | Did the JAIS indicate that his young person has a mental health need? Yes=1; no=0; missing=99  |
| alc_drug_need            | Did the JAIS indicate that his young person has a need linked to drug/alcohol use? Yes=1; no=0; missing=99   |

| Variable Name              | Explanation/Code   |
|----------------------------|--|
| other_need                 | Did the JAIS indicate that there were any other needs that should be addressed by the court? Yes=1; no=0; missing=99 |
| other_need_explain         | If there is another need, put in an explanation. You can include information from the psych eval.                    |
| before_arrest              | What information is available about what happened leading up to the arrest?  |
| injury                     | Was there bodily injury to the victim caused during the assault/robbery? Yes=1; no=0; missing=99                     |
| injury_explain             | If yes, explain  |
| property_loss              | Was there a loss of property during the assault/robbery? Yes=1; no=0; missing=99                                     |
| property_explain           | If yes, explain  |
| weapon                     | Was there a weapon used during the assault/robbery? Yes=1; no=0; missing=99  |
| firearm                    | Was there a firearm used during the assault/robbery? Yes=1; no=0; missing=99   |
| weapon_explain             | If yes to weapon or firearm, explain   |
| current_adult_file         | For the most recent charge, was this young person filed as an adult? Yes=1; no=0                                     |
| current_adult_facility     | For the most recent charge, was this youth sent to a adult facility? Yes=1; no=0; missing=99                         |
| length_adult               | If yes, how long?  |
| current_djj                | for this most recent charge, was this youth sent to DJJ? Yes=1; no=0; missing=99                                     |
| current_county_ranch       | For the most recent charge, was this youth sent to a county ranch/camp? Yes=1; no=0; missing=99                      |
| current_congregate_care    | For the most recent charge, was this youth sent to congregate care/out-of-home placement? yes=1; no=0; missing=99    |
| current_formal_probation   | For the most recent charge, was this youth placed on formal probation? yes=1; no=0; missing=99                       |
| current_detention          | For the current charge, was this youth placed into pre-adjudication detention? yes=1; no=0; missing=99               |
| length_current_detention   | If yes, how long prior to the current charge (not counting past charges)?  |
| current_informal_probation | For the current charge, was this youth placed on informal probation? yes=1; no=0; missing=99                         |