



Privately Retained Court Reporters

Santa Clara County Superior Court policy change regarding court reporters

Effective October 13, 2020, parties in certain non-criminal matters in the Santa Clara Superior Court may arrange, at their own expense, for the services of a privately retained court reporter if the services of an official court reporter are not available. This policy change includes hearings and trials in unlimited civil matters, limited civil matters to the extent not electronically recorded, all family court matters (*except as listed below*), civil harassment, probate matters, or any other hearings for which the Court does not provide an official reporter.

Court reporters will be provided by the Court in all mandated proceedings, including in the following cases: felony criminal; juvenile dependency; juvenile justice; Lanterman-Petris-Short (LPS) Act; contempt in civil and family matters; family court matters where an official court reporter is mandated, such as requests to withdraw consent to an adoption, child testimony in chambers, and petitions to free a minor from parental care and control; cases in which an official court reporter is required by the Supreme Court opinion in the case of *Jameson v. Desta*, and including any of these cases that are assigned for trial or long cause hearing to the Civil Division, or to be heard by a judicial officer assigned to the Civil Division.

Santa Clara County Superior Court has established a policy that sets forth requirements for qualifying as an official reporter pro tempore; click to see the [Policy Regarding Privately Retained Court Reporters](#).

A party must make arrangements for a Privately Retained Court Reporter in advance of the proceeding. Parties retaining a reporter must file a [Request for Appointment of Official Reporter Pro Tempore \(CV-5100\)](#) with the Court.

The following materials provide information for privately retained court reporters appointed by the Court as an Official Reporter Pro Tempore.

- [Guideline for Official Reporters Pro Tempore](#)
- [Request for Appointment of Official Reporter Pro Tempore](#)
- [Court Reporter Steno Note Upload Requirement](#)