

SAMPLE

Minor Name Change

Rev. 1/1/2023

Use this packet to fill out
your "BLANK" forms.

Do not file or write in this packet.

FOR COURT USE ONLY

Your Name (and name of other parent if both are petitioning together)
Your Street Address Apt # City, State, Zip Code
Your Phone #
Your Email Address

**SAMPLE
 ONLY**
**Do not write
 on this copy!**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara
 STREET ADDRESS: 191 N. First Street, San Jose, CA 95113
 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113
 CITY AND ZIP CODE:
 BRANCH NAME: Civil Division

CASE NAME: Name Change of: **Minor's Current First, Middle, Last Name**

CIVIL CASE COVER SHEET <input checked="" type="checkbox"/> Unlimited (Amount demanded exceeds \$25,000) <input type="checkbox"/> Limited (Amount demanded is \$25,000 or less)		Complex Case Designation <input type="checkbox"/> Counter <input type="checkbox"/> Joinder Filed with first appearance by defendant (Cal. Rules of Court, rule 3.402)		CASE NUMBER: JUDGE: DEPT.:	<div style="border: 2px solid black; padding: 10px; text-align: center;"> Leave Blank </div>
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Items 1–6 below must be completed (see instructions on page 2).

1. Check **one** box below for the case type that best describes this case:

<p>Auto Tort</p> <input type="checkbox"/> Auto (22) <input type="checkbox"/> Uninsured motorist (46) <p>Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort</p> <input type="checkbox"/> Asbestos (04) <input type="checkbox"/> Product liability (24) <input type="checkbox"/> Medical malpractice (45) <input type="checkbox"/> Other PI/PD/WD (23) <p>Non-PI/PD/WD (Other) Tort</p> <input type="checkbox"/> Business tort/unfair business practice (07) <input type="checkbox"/> Civil rights (08) <input type="checkbox"/> Defamation (13) <input type="checkbox"/> Fraud (16) <input type="checkbox"/> Intellectual property (19) <input type="checkbox"/> Professional negligence (25) <input type="checkbox"/> Other non-PI/PD/WD tort (35) <p>Employment</p> <input type="checkbox"/> Wrongful termination (36) <input type="checkbox"/> Other employment (15)	<p>Contract</p> <input type="checkbox"/> Breach of contract/warranty (06) <input type="checkbox"/> Rule 3.740 collections (09) <input type="checkbox"/> Other collections (09) <input type="checkbox"/> Insurance coverage (18) <input type="checkbox"/> Other contract (37) <p>Real Property</p> <input type="checkbox"/> Eminent domain/Inverse condemnation (14) <input type="checkbox"/> Wrongful eviction (33) <input type="checkbox"/> Other real property (26) <p>Unlawful Detainer</p> <input type="checkbox"/> Commercial (31) <input type="checkbox"/> Residential (32) <input type="checkbox"/> Drugs (38) <p>Judicial Review</p> <input type="checkbox"/> Asset forfeiture (05) <input type="checkbox"/> Petition re: arbitration award (11) <input type="checkbox"/> Writ of mandate (02) <input type="checkbox"/> Other judicial review (39)	<p>Provisionally Complex Civil Litigation (Cal. Rules of Court, rules 3.400–3.403)</p> <input type="checkbox"/> Antitrust/Trade regulation (03) <input type="checkbox"/> Construction defect (10) <input type="checkbox"/> Mass tort (40) <input type="checkbox"/> Securities litigation (28) <input type="checkbox"/> Environmental/Toxic tort (30) <input type="checkbox"/> Insurance coverage claims arising from the above listed provisionally complex case types (41) <p>Enforcement of Judgment</p> <input type="checkbox"/> Enforcement of judgment (20) <p>Miscellaneous Civil Complaint</p> <input type="checkbox"/> RICO (27) <input type="checkbox"/> Other complaint (not specified above) (42) <p>Miscellaneous Civil Petition</p> <input type="checkbox"/> Partnership and corporate governance (21) <input checked="" type="checkbox"/> Other petition (not specified above) (43)
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2. This case is is not complex under rule 3.400 of the California Rules of Court. If the case is complex, mark the factors requiring exceptional judicial management:

a. <input type="checkbox"/> Large number of separately represented parties	d. <input type="checkbox"/> Large number of witnesses
b. <input type="checkbox"/> Extensive motion practice raising difficult or novel issues that will be time-consuming to resolve	e. <input type="checkbox"/> Coordination with related actions pending in one or more courts in other counties, states, or countries, or in a federal court
c. <input type="checkbox"/> Substantial amount of documentary evidence	f. <input type="checkbox"/> Substantial postjudgment judicial supervision

3. Remedies sought (check all that apply): a. monetary b. nonmonetary; declaratory or injunctive relief c. punitive

4. Number of causes of action (specify):

5. This case is is not a class action suit.

6. **Today's Date** _____ own related cases, file and serve a notice of related case. (You may use form CM-015.)

Print Your Name
▶
Sign Your Name

(TYPE OR PRINT NAME)
(SIGNATURE OF PARTY OR ATTORNEY FOR PARTY)

NOTICE

- Plaintiff must file this cover sheet with the first paper filed in the action or proceeding (except small claims cases or cases filed under the Probate Code, Family Code, or Welfare and Institutions Code). (Cal. Rules of Court, rule 3.220.) Failure to file may result in sanctions.
- File this cover sheet in addition to any cover sheet required by local court rule.
- If this case is complex under rule 3.400 et seq. of the California Rules of Court, you must serve a copy of this cover sheet on all other parties to the action or proceeding.
- Unless this is a collections case under rule 3.740 or a complex case, this cover sheet will be used for statistical purposes only.

To Plaintiffs and Others Filing First Papers. If you are filing a first paper (for example, a complaint) in a civil case, you **must** complete and file, along with your first paper, the Civil Case Cover Sheet contained on page 1. This information will be used to compile statistics about the types and numbers of cases filed. You must complete items 1 through 6 on the sheet. In item 1, you must check **one** box for the case type that best describes the case. If the case fits both a general and a more specific type of case listed in item 1, check the more specific one. If the case has multiple causes of action, check the box that best indicates the **primary** cause of action. To assist you in completing the sheet, examples of the cases that belong under each case type in item 1 are provided below. A cover sheet must be filed only with your initial paper. Failure to file a cover sheet with the first paper filed in a civil case may subject a party, its counsel, or both to sanctions under rules 2.30 and 3.220 of the California Rules of Court.

To Parties in Rule 3.740 Collections Cases. A "collections case" under rule 3.740 is defined as an action for recovery of money owed in a sum stated to be certain that is not more than \$25,000, exclusive of interest and attorney's fees, arising from a transaction in which property, services, or money was acquired on credit. A collections case does not include an action seeking the following: (1) tort damages, (2) punitive damages, (3) recovery of real property, (4) recovery of personal property, or (5) a prejudgment writ of attachment. The identification of a case as a rule 3.740 collections case on this form means that it will be exempt from the general time-for-service requirements and case management rules, unless a defendant files a responsive pleading. A rule 3.740 collections case will be subject to the requirements for service and obtaining a judgment in rule 3.740.

To Parties in Complex Cases. In complex cases only, parties must also use the Civil Case Cover Sheet to designate whether the case is complex. If a plaintiff believes the case is complex under rule 3.400 of the California Rules of Court, this must be indicated by completing the appropriate boxes in items 1 and 2. If a plaintiff designates a case as complex, the cover sheet must be served with the complaint on all parties to the action. A defendant may file and serve no later than the time of its first appearance a joinder in the plaintiff's designation, a counter-designation that the case is not complex, or, if the plaintiff has made no designation, a designation that the case is complex.

CASE TYPES AND EXAMPLES

Auto Tort

Auto (22)—Personal Injury/Property Damage/Wrongful Death
Uninsured Motorist (46) (*if the case involves an uninsured motorist claim subject to arbitration, check this item instead of Auto*)

Other PI/PD/WD (Personal Injury/Property Damage/Wrongful Death) Tort

Asbestos (04)
Asbestos Property Damage
Asbestos Personal Injury/Wrongful Death
Product Liability (*not asbestos or toxic/environmental*) (24)
Medical Malpractice (45)
Medical Malpractice—Physicians & Surgeons
Other Professional Health Care Malpractice
Other PI/PD/WD (23)
Premises Liability (e.g., slip and fall)
Intentional Bodily Injury/PD/WD (e.g., assault, vandalism)
Intentional Infliction of Emotional Distress
Negligent Infliction of Emotional Distress
Other PI/PD/WD

Non-PI/PD/WD (Other) Tort

Business Tort/Unfair Business Practice (07)
Civil Rights (e.g., discrimination, false arrest) (*not civil harassment*) (08)
Defamation (e.g., slander, libel) (13)
Fraud (16)
Intellectual Property (19)
Professional Negligence (25)
Legal Malpractice
Other Professional Malpractice (*not medical or legal*)
Other Non-PI/PD/WD Tort (35)

Employment

Wrongful Termination (36)
Other Employment (15)

Contract

Breach of Contract/Warranty (06)
Breach of Rental/Lease
Contract (*not unlawful detainer or wrongful eviction*)
Contract/Warranty Breach—Seller Plaintiff (*not fraud or negligence*)
Negligent Breach of Contract/Warranty
Other Breach of Contract/Warranty
Collections (e.g., money owed, open book accounts) (09)
Collection Case—Seller Plaintiff
Other Promissory Note/Collections Case
Insurance Coverage (*not provisionally complex*) (18)
Auto Subrogation
Other Coverage
Other Contract (37)
Contractual Fraud
Other Contract Dispute

Real Property

Eminent Domain/Inverse Condemnation (14)
Wrongful Eviction (33)
Other Real Property (e.g., quiet title) (26)
Writ of Possession of Real Property
Mortgage Foreclosure
Quiet Title
Other Real Property (*not eminent domain, landlord/tenant, or foreclosure*)

Unlawful Detainer

Commercial (31)
Residential (32)
Drugs (38) (*if the case involves illegal drugs, check this item; otherwise, report as Commercial or Residential*)

Judicial Review

Asset Forfeiture (05)
Petition Re: Arbitration Award (11)
Writ of Mandate (02)
Writ—Administrative Mandamus
Writ—Mandamus on Limited Court Case Matter
Writ—Other Limited Court Case Review
Other Judicial Review (39)
Review of Health Officer Order
Notice of Appeal—Labor Commissioner Appeals

Provisionally Complex Civil Litigation (Cal. Rules of Court Rules 3.400–3.403)

Antitrust/Trade Regulation (03)
Construction Defect (10)
Claims Involving Mass Tort (40)
Securities Litigation (28)
Environmental/Toxic Tort (30)
Insurance Coverage Claims (*arising from provisionally complex case type listed above*) (41)

Enforcement of Judgment

Enforcement of Judgment (20)
Abstract of Judgment (Out of County)
Confession of Judgment (*non-domestic relations*)
Sister State Judgment
Administrative Agency Award (*not unpaid taxes*)
Petition/Certification of Entry of Judgment on Unpaid Taxes
Other Enforcement of Judgment Case

Miscellaneous Civil Complaint

RICO (27)
Other Complaint (*not specified above*) (42)
Declaratory Relief Only
Injunctive Relief Only (*non-harassment*)
Mechanics Lien
Other Commercial Complaint Case (*non-tort/non-complex*)
Other Civil Complaint (*non-tort/non-complex*)

Miscellaneous Civil Petition

Partnership and Corporate Governance (21)
Other Petition (*not specified above*) (43)
Civil Harassment
Workplace Violence
Elder/Dependent Adult Abuse
Election Contest
Petition for Name Change
Petition for Relief From Late Claim
Other Civil Petition

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER:

Your Name (and name of other parent if both are petitioning together)
Your Street Address Apt # City, State, Zip Code
Your Phone #
Your Email Address

FOR COURT USE ONLY

SAMPLE ONLY

Do not write on this copy!

CAS **Leave Blank**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara
 STREET ADDRESS: 191 N. First Street, San Jose, CA 95113
 MAILING ADDRESS: 191 N. First Street, San Jose, CA 95113
 CITY AND ZIP CODE:
 BRANCH NAME: Civil Division

PETITION OF (name of each petitioner):
Your Name (and name of other parent if both are petitioning together)

PETITION FOR CHANGE OF NAME

Before you complete this petition, read the *Instructions for Filing a Petition for Change of Name* (form NC-100-INFO). (To change your name as part of a petition to recognize a change of gender, and obtain a new California birth certificate for yourself or your child, or a marriage certificate reflecting those changes, use form NC-300.)

1. Petitioner (present name): **Your Name (and name of other parent if both are petitioning together)**

- a. resides in this county.
- b. does not live in California. ***Mark box "a". If you do not live in Santa Clara County, contact Self Help Center staff before completing form.***
- (1.) wants a name change.
- (2.) wants a name change on their or their child's birth certificate, which was issued in this county.

2. Petitioner requests that the court decree the following name changes (list every name that you are seeking to change):

Present name	changed to	Proposed name
a. Minor's Current Legal Name		Minor's NEW Full Legal Name
b. <input type="checkbox"/>		
c. <input type="checkbox"/>		

Use one line per minor

Continued (If you are seeking to change additional names, you must prepare a list and attach it to this petition as Attachment 2.)

3. Petitioner requests that the court issue an order directing all interested persons to appear or file objections to show cause why this petition for change of name of the persons identified in item 2 should not be granted.

4. The number of persons under 18 years of age whose names are to be changed is (specify): **# of Minors changing their name**

- 5. If this petition requests the change of name of any person or persons under 18 years, this request is made by:
 - a. two parents.
 - b. one parent.
 - c. near relative (name):
 - d. guardian (name):
 - e. attorney for an individual under the jurisdiction of the juvenile court (name):
 - f. other (specify):

Mark a box "5.a-f." that explains your relationship with the above minor(s).

6. This petition seeks to change the name of (check one) petitioner (name):
to conform to that person's gender identity.

- 7. For each person whose name is to be changed, petitioner must attach the following information:
 - a. Number of pages attached (specify number):
 - b.-f. (These items are on the attached page or pages)

of pages (including form NC-110) attached to this form
***Use one NC-110 per minor name change.**

each Name and item 2):

PETITIONER (name of petitioner or petitioners):
Your Name (and name of other parent if both are petitioning together)

CAS **Leave Blank**

**NAME AND INFORMATION ABOUT THE PERSON
WHOSE NAME IS TO BE CHANGED**

Attachment of

Attachment to Petition (form NC-100, form NC-300, or form NC-500)

(You must use a separate attachment for each person whose name is to be changed. If petitioner is a guardian of a minor, a declaration of guardian (form NC-110G) must also be completed and attached for each minor whose name is to be changed.)

7. (Continued) Petitioner applies for a decree to change the name of the following person:

b. Self Other

(1) Present name (specify): **Minor child's current legal name**

(2) Proposed name (specify): **Minor child's new legal name**

(3) Born on (date of birth): **Minor's birthdate (MM/DD/YYYY)**

and presently under 18 years of age 18 years of age or older

(4) Born at (place of birth):

(5) Sex (as stated on original birth certificate): Male Female **Mark one**

(6) Current residence address (street, city, county, state and zip code):

Minor's current address, city, state, zip code and county

c. Reason for name change (explain):

Explain why you want to change minor's name

d. Relationship of the petitioner to the person whose name will be changed:

(1) Self (State, County, City, or Attorney for minor appointed by juvenile court)

(2) Parent **Indicate relationship:**

(3) Guardian (or) Other (specify):

e. If the person whose name will be changed is under 18 years of age, provide the names and addresses, if known, of the following persons:

(1) Parent (name): (address):

(2) Parent (name): (address):

(3) (Only if neither parent is living) Near relatives (names, relationships, and addresses):

f. If the person whose name will be changed is 18 years of age or older, that person must sign the following declaration:

DECLARATION

I declare under penalty of perjury under the laws of the State of California that (check one) I am not I am under the jurisdiction of the California Department of Corrections and Rehabilitation (in state prison or on parole) or in county jail and (check one) I am not I am required to register as a sex offender under Penal Code section 290.

Date:

(TYPE OR PRINT NAME OF PERSON WHOSE NAME IS TO BE CHANGED)

(SIGNATURE OF PERSON WHOSE NAME IS TO BE CHANGED)

(If petitioner is represented by an attorney, the attorney's signature follows):

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF ATTORNEY)

(Each petitioner must sign this petition in the space provided below or, if additional pages are attached, at the end of the last attachment.) I declare under penalty of perjury under the laws of the State of California that the information in the foregoing petition is true and correct.

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

ADD ADDITIONAL SIGNATURE LINES FOR ADDITIONAL PETITIONERS

SIGNATURE OF PETITIONERS FOLLOWS LAST ATTACHMENT

Request to Dispense with Notice
and
Order to Dispense with Notice

Only complete the next two forms if you cannot locate and serve parent(s) of the minor.

If not, skip these two and move onto the next page.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, state bar number, and address): <div style="border: 2px solid black; padding: 5px;"> Your First and Last Name Your Street Address Apt# City State Zip Phone # </div>	FOR COURT USE ONLY
ATTORNEY FOR (Name): Self-Represented SUPERIOR COURT OF CALIFORNIA, COUNTY OF SANTA CLARA STREET ADDRESS: 191 North First Street, San José, CA 95113 MAILING ADDRESS: 191 North First Street CITY AND ZIP CODE: San José, California 95113 BRANCH NAME: Civil Division	
IN THE MATTER OF: <div style="border: 2px solid black; padding: 5px; width: fit-content;"> Your Current Name </div>	
REQUEST TO DISPENSE WITH NOTICE	CA <div style="border: 2px solid black; padding: 5px; display: inline-block;"> Leave Blank </div>

- I am the minor's

Mark what your relationship is with the above minor child(ren)
- I should not have to give notice to the following people (child - if over 12, parents, grandparents, child's brothers/sisters - over 12 only, or person with court ordered visitation or custody) because I have not been able to find them:

a. Name

Name of Parent You Can't Find

 Relation to child:

Their Relationship to Minor

The person's last known address is:

List the last address you knew for the person above.

I last knew of this person living at that address on (date):

When did they live there?

I have tried to find this person by doing these things:

You will explain what you have done to try to find them. Be very specific and clear.

I cannot get this person's new address because:

Explain why you can not obtain their new address.

If you are requesting to dispense with notice for more than one parent, fill in the section below with the other parent's name.

b. Name:

Name of Parent You Can't Find

 Relation to child:

Their Relationship to Minor

The person's last known address is:

List the last address you knew for the person above.

I last knew of this person living at that address on (date):

When did they live there?

IN THE MATTER OF:

CASE NUMBER:

Your Current Name

Leave Blank

I have tried to find this person by doing these things:

You will explain what you have done to try to find them. Be very specific and clear.

I cannot get this person's new address because:

Explain why you can not obtain their new address.

c. Name

The

I last

I hav

I can

LEAVE BLANK

- 3. Check here if you need more space. Label a piece of paper "Request to Dispense with Notice - Attachment 2" and write the additional information on it.

I declare under penalty of perjury under the laws of the State of California that the above information is true and correct.

Date: **Today's Date**

My Signature: _____

Sign Your Name

PETITIONER OR ATTORNEY (Name, City, State, Zip Code, and Phone):

Your First and Last Name
Your Street Address Apt # City, State, Zip Code
Your Phone #

TELEPHONE NUMBER: _____
 E-MAIL ADDRESS (Optional): _____
 ATTORNEY FOR (Name): _____

FOR COURT USE ONLY

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Do not write on this copy!

CAS: **Leave Blank**

SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara

STREET ADDRESS: 191 N. First Street
 MAILING ADDRESS: 191 N. First Street
 CITY AND ZIP CODE: San Jose, CA 95113
 BRANCH NAME: Civil Division

PETITION OF (Name of each petitioner):

Your Current Name

FOR CHANGE OF NAME

ORDER TO SHOW CAUSE FOR CHANGE OF NAME

TO ALL INTERESTED PERSONS:

1. Petitioner (name): **Your First and Last Name** filed a petition with this court for a decree changing names as follows:

- a. **Minor's Current Full Legal Name** to **Minor's NEW Full Legal Name**
- b. _____ to _____
- c. **Use one line per minor** to _____
- d. _____ to _____
- e. _____ to _____

Continued on Attachment 1.

2. **Leave Blank**

3. _____

Date: _____

NOTE: When a *Petition for Change of Name* has been filed for a child and the other parent, if living, does not join in consenting to the name change, the petitioner must have a notice of the time and place of the hearing or a copy of the *Order to Show Cause* served on the other parent not less than 30 days prior to the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. If a petition to change the name of a child has been filed by a guardian, the guardian must (1) provide notice of the hearing to any living parent of the child by personal service at least 30 days before the hearing, or (2) if either or both parents are deceased or cannot be located, serve notice of the hearing on the child's grandparents, if living, not less than 30 days before the hearing under Code of Civil Procedure section 413.10, 414.10, 415.10, or 415.40. (This Note is included for the information of the petitioner and shall not be included in the *Order to Show Cause* published in the newspaper.)

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NUMBER: <div style="border: 2px solid black; padding: 5px; margin: 5px 0;"> Your First and Last Name Your Street Address Apt # City, State, Zip Code Your Phone # </div> ATTORNEY FOR (name): Self-Represented	SAMPLE ONLY Do not write on this copy!
SUPERIOR COURT OF CALIFORNIA, COUNTY OF Santa Clara STREET ADDRESS: 191 North First Street MAILING ADDRESS: 191 North First Street CITY AND ZIP CODE: San Jose, CA 95113 BRANCH NAME: Civil Division	
PETITION OF (name of each petitioner): <div style="border: 2px solid black; padding: 5px; margin: 5px 0; width: 80%;"> Your Current Name </div> FOR CHANGE OF NAME	
DECREE CHANGING NAME	CAS <div style="border: 2px solid black; padding: 5px; display: inline-block;"> Leave Blank </div>

1. The petition was duly considered:
- a. at the hearing on (date): _____ in Courtroom: _____ of the above-entitled court.
- b. without hearing.

THE COURT FINDS

2. a. All notices required by law have been given.
- b. Each person whose name is to be changed identified in item 3 below
 is not is required to register as a sex offender under section 290 of the Penal Code.
 This determination was made (check one): by using CLETS/CJIS based on information provided to the clerk of the court by a local law enforcement agency.
- c. No objections to the proposed change of name were made.
- d. Objections to the proposed change of name were made by (name): _____
- e. It appears to the satisfaction of the court that all the allegations in the petition are true and sufficient and that the petition should be granted.
- f. Other findings (if any): _____

THE COURT ORDERS

3. The name of
- | | | |
|---|---------------|---------------------------------------|
| <u>Present name</u> | | <u>New name</u> |
| a. Minor's Current Full Legal Name | is changed to | a. Minor's NEW Full Legal Name |
| b. _____ | is changed to | b. _____ |
| c. _____ | is changed to | c. _____ |
| d. _____ | is changed to | d. _____ |

Additional name changes are listed on Attachment 3.

Leave Blank