

Superior Court of California
County of Santa Clara

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FOR IMMEDIATE RELEASE: March 27, 2020

Public Access to Court for Emergency Motions

*Family Justice Center Courthouse and Downtown Superior Court
to remain open for certain ex-parte case filings*

SAN JOSÉ, California (March 27, 2020): In order to promote public health and safety of individuals and children in family and civil law proceedings some courthouses remain open for filing of ex-parte documents during the shelter in place directives from the State of California and County of Santa Clara.

Family Justice Center Courthouse (FJCC) **201 North First St. San Jose CA, 95113**

Persons with the following requested filings are permitted access to the Self-Help Center/Restraining Order Help Center, the Clerk's Office and/or the Drop Box:

- Pleadings related to the prevention of domestic violence or gun violence.
- Pleadings requesting temporary emergency orders in which the orders requested involve custody and visitation issues or child safety issues.

Persons with the following requested filings are permitted access to the Self-Help Center/Restraining Order Help Center:

- Pleadings related to the prevention of civil violence, such as civil harassment, elder or dependent abuse, workplace violence, school violence, or juvenile dependency restraining orders.

Emergency Protective Orders requested through law enforcement continue to be issued by Superior Court judicial officers 24 hours a day.

Downtown Superior Courthouse (DTS) **191 North First St. San Jose CA, 95113**

Persons with the following civil case filings will be accepted through the clerk's office drop box at DTS. E-filings are being accepted but will not be processed until the clerk's office reopens for business:

- Civil pleadings related to Unlawful Detainer (eviction) stays of execution, temporary guardianships, mental health matters, civil harassment orders, elder abuse orders, workplace violence orders, temporary restraining orders, writ petitions, and limited guardianships.

Please visit the [Superior Court's Covid-19 response website](#) for additional Court information.

Parties, attorneys, and jurors with questions should email covid@scscourt.org or call **408-882-2700 (wait for the introductory message to complete, press 8, and then 0)** and provide the following information: name, case number or juror number, current mailing address, telephone number, date, time and location of appearance. Prospective jurors who have received a notice to report on any date through and including May 1, 2020, will be excused from service and must not report to Court.

FILED
MAR 23 2020

Clerk of the Court
Superior Court of CA County of Santa Clara
BY David K. Walker DEPUTY

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SUPERIOR COURT OF THE STATE OF CALIFORNIA

IN AND FOR THE COUNTY OF SANTA CLARA

**GENERAL ORDER RE: ACCESS TO FAMILY JUSTICE CENTER
COURTHOUSE FOR FAMILY DIVISION EX PARTE FILINGS**

This Court HEREBY FINDS AND ORDERS AS FOLLOWS:

1. Since March 4, 2020, the State of California has been in a State of Emergency related to COVID-19.

2. On March 16, 2020, the County of Santa Clara Public Health Officer issued an order directing all individuals living in Santa Clara County to shelter at their place of residence except that they may leave to provide or receive certain essential services or engage in certain essential activities and work for essential businesses and governmental services to mitigate the spread of COVID-19.

3. Protection of public health and safety in connection with this situation has resulted or is expected to result in significant interference with Superior Court services and proceedings.

4. Essential functions of the Family Division of the Superior Court at this time are limited to proceedings that are required to protect the safety of individuals or children in a family law proceeding.

GENERAL ORDER RE: ACCESS TO FAMILY JUSTICE CENTER COURTHOUSE FOR EX PARTE FILINGS

