

SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA CLARA  
LOCAL RULES OF COURT

Effective January 1, 2025





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## FOREWORD

### STATE RULES

The California Rules of Court are adopted by the Judicial Council of California for all Superior Courts. The California Rules of Court can be found at:

[www.courts.ca.gov/rules.htm](http://www.courts.ca.gov/rules.htm)

### LOCAL RULES

The following Local Rules of Court supplement the California Rules of Court and apply in Santa Clara County only. If there is a conflict between the Local Rules and the California Rules of Court, the California Rules of Court apply. The following Local Rules can also be found at:

[www.scscourt.org](http://www.scscourt.org)

### CALIFORNIA CONSTITUTION AND STATE CODES

The California Constitution and State Codes can be found at:

[www.leginfo.ca.gov/calaw.html](http://www.leginfo.ca.gov/calaw.html)

### STATE LEGAL FORMS

State legal forms are approved by the Judicial Council for all Superior Courts. State legal forms can be found at:

[www.courts.ca.gov/rules.htm](http://www.courts.ca.gov/rules.htm)

### LOCAL LEGAL FORMS

Local legal forms are designed for use in Santa Clara County only, and can be found at:

[www.scscourt.org](http://www.scscourt.org)

Parties and attorneys must comply and be familiar with these Local Rules, which are designed to help the Court and parties resolve cases promptly and efficiently.

The Superior Court

**STANDING ORDER**  
**RE SANTA CLARA COUNTY BAR ASSOCIATION**  
**CODE OF PROFESSIONALISM**

Good cause appearing, upon consideration by and with the approval of the Judges of the Santa Clara Superior Court, it is hereby ORDERED that the Code of Professionalism adopted by the Santa Clara County Bar Association in June 1992, revised in October 2015 and again in December 2022 will serve as a guide to the Judges of the Santa Clara Superior Court in the exercise of their individual discretion when adjudicating disputes among attorneys. While the Code does not have the force of law or regulation with respect to the conduct of attorneys, it reflects the view of the members of the Santa Clara County Bar Association regarding appropriate attorney behavior. As such, it is helpful in giving judges guidance about the expectations of attorneys concerning acceptable behavior. (Cf. *Kloepfer v. Commission on Judicial Performance* (1989) 49 Cal.3d 826, 838, fn. 6.)

It is further ORDERED that notice of this standing order shall be published to all attorneys practicing before this Court by appending a copy of this order to the Local Rules of Court.

Dated: March 28, 2023

Presiding Judge Beth McGowen  
Superior Court County Superior Court

## **COURTHOUSE LOCATIONS & CLERK'S OFFICE TELEPHONE NUMBERS**

Main Number		408-882-2700
Downtown Superior Court	191 N. First Street San Jose, CA 95113	408-882-2100 Civil 408-882-2654 Probate 408-882-2352 Small Claims
Old Courthouse	161 North First Street San Jose, CA 95113	408-882-2100 Civil
Family Justice Center Courthouse	201 N. First Street San Jose, CA 95113	408-534-5711 Family 408-534-5760 Family Court Services 408-491-4711 Juvenile Dependency 408-491-4811 Drug Court 408-556-3000 Traffic Court 408-882-2926 Self-Help Center
Hall of Justice	190 W. Hedding San Jose, CA 95110	408-808-6611 Criminal
Juvenile Justice Courthouse	840 Guadalupe Parkway San Jose, CA 95110	408-808-6211 Juvenile Justice
South County Morgan Hill Courthouse	301 Diana Avenue Morgan Hill, CA 95037	408-695-5014 Criminal 408-556-3000 Traffic
Palo Alto Courthouse	270 Grant Avenue Palo Alto, CA 94306	650-462-3810 Criminal

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